

National Park Service
U.S. Department of the Interior



Wolf Trap National Park for the Performing Arts

Careers in the National Park Service

EXPERIENCE YOUR AMERICA

First...Some Definitions

- Merit Promotion – jobs that are open to current and former permanent Federal employees (status positions). In USAJOBS – “Federal employees – competitive service”
- Open to the Public – jobs that are open to all U.S. citizens. Sometimes called “all sources”
- “Cert” is a Certificate of Eligibles. It’s the list of qualified candidates that the hiring official chooses from. If your name is referred to us, we call that “making the cert.”

Some More Definitions!

- Seasonal (temporary) – not to exceed 1039 hours
- Term – at least 1 year but no more than 4 years
- Permanent Full Time (PFT)
- Career Seasonal (Subject to Furlough)

Land Management Workforce Flexibility Act (LMWFA)

- Applies to temporary service with NPS, BLM, FWS, BIA, Reclamation, and Forest Service.
- Eligible to apply for merit promotion positions after 24 months of cumulative service as a seasonal or term (no more than 24 month break of service).
- Performance has to be acceptable.
- Burden of proof is on the applicant, so save your SF-50s and save your performance appraisals.
- Eligibility applies to merit promotion positions with ANY federal agency.
- Applies to DOI-wide and NPS-wide announcements.

Pathways

- There are 3 types of Pathways positions
 - Internship
 - Some can lead to permanent positions (120 days of noncompetitive eligibility)
 - Others are strictly temporary positions.
 - Recent Graduate
 - Presidential Management Fellow

Veterans Hiring Authorities

- <https://www.fedshirevets.gov/>
- Veterans preference applies ONLY to all sources announcements (those open to all U.S. citizens)
- Veterans Readjustment Appointment (VRA) – if separated within the last 3 years, can be non-competitively appointed to a position up to a GS-11. Excepted service appointment for 2 years, which can become permanent.
- Veterans Employment Opportunity Act (VEOA) – with at least 3 years of service, can apply to merit promotion announcements.

Public Land Corps

- After 640 hours of service on a qualified Youth or Conservation Corps
- Age of eligibility is 16 to 30
- Eligibility only lasts for 2 years after completion of PLC service.
- Examples: Student Conservation Association (nationwide) and Civic Works (based in Baltimore)

Schedule A

- Hiring authority for those with a severe physical, psychological, or intellectual disability, as documented by a medical professional.
- Applies at any grade level, for both temporary and permanent positions.
- Two-year excepted service appointment, after which the appointment can be made permanent without competition.

Area of Consideration

- United States Citizens (All Sources)
 - Open to All
 - Veterans Preference DOES apply
- Merit Promotion
 - Open to those with permanent government status
 - Read the area of consideration carefully
 - Veterans Preference DOES NOT apply

Area of Consideration

Open to the public (all sources)

The screenshot shows a web browser window displaying a job announcement on the USAJOBS website. The browser's address bar shows the URL: <https://www.usajobs.gov/GetJob/ViewDetails/504410900>. The page header includes the USAJOBS logo, user information (Kenneth), a help icon, and a search bar. Below the header, there are navigation links: < Prev, Back to results, and Next >. The main title of the job is "Forestry Technician Senior Firefighter", with the agency listed as "DEPARTMENT OF THE INTERIOR National Park Service". A horizontal menu below the title contains tabs for Overview, Locations, Duties, Requirements, Required Documents, Benefits, and How to apply. The "Overview" tab is selected. The main content area is divided into several sections: "Overview" (with sub-sections for Open & closing dates, Pay scale & grade, Appointment type, Salary, and Work schedule), "Location" (listing 1 vacancy in Tupelo, MS), and "Duties" (with a Summary section). On the right side, there is a section titled "This job is open to" which lists "The public" as the eligible group. Below this, it states "This job is also open in another announcement to:" followed by "Federal employees - Competitive service". A large blue "Apply" button is prominently displayed. Underneath the button are icons for Print, Share, and Save. At the bottom of the right sidebar, the "Announcement number" (SE-1630-NATR-18-10245214-DE) and "Control number" (504410900) are provided.

USAJOBS - Job Announcement - Google Chrome

Secure | <https://www.usajobs.gov/GetJob/ViewDetails/504410900>

Kenneth Help Search

< Prev Back to results Next >

Forestry Technician Senior Firefighter

DEPARTMENT OF THE INTERIOR
National Park Service

Overview Locations Duties Requirements Required Documents Benefits How to apply

Overview

Open & closing dates
07/15/2018 to 08/13/2018

Pay scale & grade
GS 5

Appointment type
Permanent

Salary
\$33,394 to \$43,414 per year

Work schedule
Full-Time

This job is open to

The public
U.S. citizens, nationals or those who owe allegiance to the U.S.

This job is also open in another announcement to:

Federal employees - Competitive service

Apply

Print Share Save

Announcement number
SE-1630-NATR-18-10245214-DE

Control number
504410900

Location

1 vacancy in the following location:

Tupelo, MS
1 vacancy

Relocation expenses reimbursed
No

Duties

Summary

This position is a Career-Seasonal position and subject to release and recall procedures.

Open to the first 100 applicants or until 08/13/2018 whichever comes first. All applications submitted by 11:59 (EST) on the closing day will receive consideration.

Area of Consideration

Pathways (Recent Graduate)

The screenshot shows a web browser displaying a USAJOBS job announcement. The page title is "Contract Specialist (Pathways Recent Graduate)". The job is located at the National Park Service, Washington Contracting Office. The page includes a navigation menu with options like Overview, Locations, Duties, Requirements, Required Documents, Benefits, and How to apply. The main content area is divided into sections: Overview, Location, and This job is open to. The Overview section lists key details such as open and closing dates, pay scale, appointment type, service, salary, and work schedule. The Location section specifies the job is in Lakewood, CO. The "This job is open to" section lists eligibility criteria for recent graduates and career transition employees. A prominent blue "Apply" button is visible at the bottom right, along with options to print, share, and save the page.

USAJOBS - Job Announcement - Google Chrome
Secure | <https://www.usajobs.gov/GetJob/ViewDetails/506647000>
An official website of the United States government

USAJOBS Kenneth Help Search

[Back to results](#)

Contract Specialist (Pathways Recent Graduate)

DEPARTMENT OF THE INTERIOR
[National Park Service](#)
Washington Contracting Office

Overview Locations Duties Requirements Required Documents Benefits How to apply

Overview

Open & closing dates
08/02/2018 to 08/16/2018

Pay scale & grade
GS 7

Appointment type
Permanent

Service
Competitive

Salary
\$44,986 to \$58,480 per year

Work schedule
Full-Time

Location

Lakewood, CO
Few vacancies

Relocation expenses reimbursed
No

Telework eligible
No

This job is open to

Recent graduates
Individuals who have graduated from an accredited educational institute or certificate program within the last 2 years or 6 years for Veterans.

Career transition (CTAP, ICTAP, RPL)
Federal employees who meet the definition of a "surplus" or "displaced" employee.

Clarification from the agency
Recent Graduates who have graduated within 2 years of completing a qualifying educational program

Apply

Print Share Save

Resume advice

- A federal resume is very different from a private sector resume.
- Tailor your resume for each vacancy announcement.
- Be sure to demonstrate that you meet the qualifications for that position.
- Your resume must support the ratings you give yourself in the questionnaire.
- Give specific examples of your experience – for example, “I led tours of up to 50 people on a 1-hour historic house tour”
- Make your resume thorough yet easy to read.
- Use bullets!

Resume advice

Example Résumé

Full Legal Name

XXX-XX-7926

U.S. Citizen

Permanent Address

Best contact phone number

Professional email address

Vacancy Information:

Vacancy Identification Number:

Title: Interpretative Ranger

Grade: GS-1702-05

Location: Estes Park, CO

Veterans Preference: None

Education:

Bachelor of Science in Natural Resource Recreation and Tourism

Concentration: Environmental Communication

Colorado State University (CSU), Fort Collins, CO, 80523

May 2010

Mountain View High School

Loveland, CO, 80538

May 2006

Relevant Coursework:

Natural Resource Ecology and Measurements	History of America's National Parks
Environmental Education History and Theory	Wilderness Management
Natural Resource History and Policy	Recreation Measurements
Forest Ecogeography	Natural Resources in the Media
Wildlife Ecology and Conservation	Group Decision Making
Environmental Conflict Management	Weather and Climate
Environmental Communication in Natural Resources	Ecosystem Services and Human Well Being
Natural Cultural History of Place	Social Aspects of Natural Resource Management

Natural Resource/Environmental Communication Experience:

Education Technician, Rocky Mountain National Park

1000 Highway 36, Estes Park, CO 80517-8397

Supervisor: Tim Mackintosh (may contact) (321) 654-0987

May 27, 2011 – August 11, 2011

40 hours/week

Salary for period: \$16.10/hour

- Developed and facilitated training programs for use by high school and college students to orient them to the park and their summer jobs. These programs include: Eagle Rock Handbook/Workbook, Groundwork Denver Handbook, and a career packet for perspective NPS hires.
- Assisted with the development and day to day operation of CDRLC programs which include: working with other divisions, park units, NPS regions, and other federal agencies.

- Created and participated in the development, writing, production, and evaluation of relevancy materials which include taskbooks, workbooks, training curriculum, Resource and Learning briefs, professional development, cultural competencies, and a wide range of materials utilizing multiple media.
- Collaborated with the Research Learning Specialist and additional Education Technicians to ensure the needs of the park, students, and partners were met.
- Served as a mentor to relevancy and student hires acting as a liaison between park supervisors and individuals.
- Demonstrated a key role in the integration of adaptive management approaches into Resource Stewardship especially Research Learning Center activities.
- Independently and as part of a team performed duties such as writing, proofreading, layout, graphic design, and multimedia production.
- Successfully completed the season with zero safety incidents.

Education Technician, Rocky Mountain National Park

January 24, 2011 – May 27, 2011

1000 Highway 36, Estes Park, CO 80517-8397

40 hours/week

Supervisor: Maxwell Rodgers (may contact) (123) 456-7890

Salary for period: \$16.10/hour

- Facilitated outdoor conservation education and field science programs in a variety of classroom, outdoor, and park settings to school groups ranging in age, ethnicity, size, and special needs for K-12 and college audiences.
- Developed curriculum for the environmental education program based on Colorado state standards, and produced educational materials using graphic design programs such as Adobe InDesign and Adobe Photoshop, and word processing software such as Microsoft Word.
- Created presentations to deliver to the public using Microsoft PowerPoint, and confidently operated and cared for the audio-visual equipment needed for the presentations.
- Worked with the Environmental Education team to develop interpretative paneling, lesson plans, and advertisements for programs.
- Researched, developed, and presented interpretive and environmental education programs using themes, goals, and objectives.
- Demonstrated excellent public speaking ability while presenting interpretative programs.
- Evaluated program requests and created outdoor educational programs to suit the needs of teachers and administrators, and initiated contacts preparing them for educational activities by articulating program descriptions, policies, and requirements.
- Worked with and trained volunteers and interns in environmental education and teaching methods to provide excellent programming for visitors.
- Independently and as part of a team led and supervised programs varying in length from 1-5 hours covering concepts such as geology, ecology, conservation, watershed, and recreation through formal/informal presentation, nature hikes, and learning stations.
- Cooperated as part of a team to reach the goals of the environmental education division.
- Conducted evaluations of education programs and assisted the park in program evaluations independently and as part of a team.
- Served as a lead ranger by overseeing programs. Responsibilities include: providing orientation to educators in preparation for field trips, critically observing other staff members present programs, conducting program evaluations, teaching educators principles of conservation education, providing written and photographic documentation of programs and instructors, and program logistics.
- Confidently operated standard office equipment such as scanners, copiers, fax machines, and telephones.
- Completed radio and safety training according to park standards, and received training in the divisions of interpretation and environmental education.
- Provided the public with information and answered questions regarding safety and park resources.
- Successfully managed human relations with visitors who were hostile or negative.

First & Last Name

XXX-XX-7926

Vacancy Identification Number:

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First & Last Name

XXX-XX-7926

Vacancy Identification Number:

Page 2