

**ST. MARY'S COLLEGE OF MARYLAND
PROPOSAL APPROVAL FORM (PAF)**

- 1. Please attach a brief project description, detailed budget, and budget justification to this application for review by all stakeholders.**
- 2. Please complete the remaining information below:**

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Project Director/Principal Investigator (PI):

Phone# (for urgent submission issues):

PI Department:

Co-Director (if applicable):

Co-PI Department:

External Collaborators/Co-PI(s) (if applicable):

Contact information:

Project Title:

Funding Agency/Source and FOA:

Submission Deadline (Date and time):

Electronically submitted: Yes No

If yes, provide information on submission mechanism (e.g., grants.gov)

Funding period: From To

Brief description of the activities to be funded:

Total funds requested:

Budgeted indirect costs:

Is cost-sharing (financial or in-kind) required? YES NO

Are course releases requested? YES NO

If YES to either above:

- Appropriate approval is required (as indicated by signatures below) from your department chairperson and the Provost,
- Provide details (i.e., \$ amount, source(s), and course release details):

Indicate whether or not the project includes the following. If YES to any, appropriate approvals must be submitted.

YES NO Human subjects (submit proposal to IRB)

YES NO Animal subjects (submit proposal to ACUC)

YES NO Hazardous biological or chemical materials, radioactive materials and recombinant DNA

APPROVALS AND CERTIFICATIONS: Project Director(s)'s signature(s) certifies agreement to abide by all institutional and sponsor requirements for administering the award, including submission of financial conflict of interest form. College officials' signatures indicate approval of all commitments made by Department/College in the accompanying proposal.

Project Director Date

Co-Director (if applicable) Date

Department Chair/Supervisor (as appropriate) Date

Certifying compliance with College and Agency requirements.

Provost/VP for Student Affairs/President (as appropriate) Date

College VP for Business & Chief of Finance Date