A. General Information

	Data on File (2015-16)	IP Data (2016-17)
Institution Name	St. Mary's College of Maryland	St. Mary's College of Maryland
IPEDS ID Number	163912	163912
OPE ID Number	00209500	00209500
Primary Physical Address	47645 College Drive St. Mary's City, MD 20686 3001	47645 College Drive St. Mary's City, MD 20686 3001
Mailing Address		
Telephone	240 895 2000	240 895 2000
Fax	240 895 4462	240 895 4462
Website	www.smcm.edu	www.smcm.edu
Student Achievement Website	www.smcm.edu/ir/smcm-glance/	www.smcm.edu/ir/smcm-glance/
Control	Public	Public
Affiliation Type	Government-State	Government-State
Affiliated Organization:	Maryland	Maryland
2015 Carnegie Classification	Baccalaureate Colleges - Arts & Sciences Focus	Baccalaureate Colleges - Arts & Sciences Focus
Calendar	Semester	Semester
Degree Granting Authority Type	State/State Office	State/State Office
Degree Granting Authority State or Country	Maryland	Maryland
Licensed to Operate in	MD	MD

Related Entities

Name, State, Country	none	none

Approved Credential Levels

Indicate the number of programs of study that your institution currently offers within each approved credential level. The degree levels reported here should be the degrees or certificates currently offered by the institution and approved within the scope of accreditation. The credential levels reported in the IP must match the institution's approved credential levels. Please ensure these are accurate as changes to credential levels fall under MSCHE Substantive Change policy.

Substantive change (prior approval) is required to add credential levels. Please see the [Substantive Change]() policy and accompanying [Substantive Change Procedures]() posted on the Commission's website.

	Data on File (2015-16)		IP Data (2016-17)	
	Approved	Number of Programs	Approved	Number of Programs
Postsecondary Award (< 1 year)	no	0	no	0
Postsecondary Award (>=1 year, < 2 years)	no	0	no	0
Associate's Degree or Equivalent	no	0	no	0
Postsecondary Award (>= 2 years, < 4 years)	no	0	no	0
Bachelor's Degree or Equivalent	yes	25	yes	25
Postbaccalaureate Certificate	yes	2	yes	2
Master's Degree or Equivalent	yes	1	yes	1
Post-Master's Certificate	no	0	no	0
Doctor's Degree - Professional Practice	no	0	no	0
Doctor's Degree - Research/Scholarship	no	0	no	0
Doctor's Degree - Other	no	0	no	0

Initial Accreditation	1959	1959

Last Reaffirmed	2010	2010
Next Self-Study Visit	n/a	n/a
Next Periodic Review Report (PRR)	n/a	n/a
MSCHE Staff Liaison	Dr. Tito Guerrero	Dr. Tito Guerrero

Notes

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[0177] **St. Mary's College of Maryland**

B. Key Contacts

Verify existing or provide additional information in ALL of the requested fields. If a person has more than one function, please add his or her name to each category. Otherwise, the correct person may not receive postal mail or e-mails that the Commission directs to specific key contacts. Do not leave any contacts blank (unless noted). Do not enter "vacant." Provide the most appropriate contact name for the position.

Do not leave any contacts blank (_unless noted_**). Do not enter "vacant." Provide the most appropriate contact name for the position.**

Key Contact	Data on File (2015-16)	IP Data (2016-17)
Chief Executive Officer	Dr. Tuajuanda Jordan _President_ 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4410 Fax: none Email: president@smcm.edu	Dr. Tuajuanda Jordan _President_ 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4410 Fax: none Email: president@smcm.edu
Chief Academic Officer	Dr. Michael Wick _Provost and Dean of Faculty_ 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4389 Fax: none Email: mrwick@smcm.edu	Dr. Michael Wick _Provost and Dean of Faculty_ 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4389 Fax: none Email: mrwick@smcm.edu
Chief Financial Officer	Mr. Charles (Chip) Jackson _Vice President for Business and Finance_ 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4413 Fax: none Email: ccjackson@smcm.edu	Mr. Charles (Chip) Jackson _Vice President for Business and Finance_ 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4413 Fax: none Email: ccjackson@smcm.edu
Chief Information Technology Officer	Mr. Christopher Burch _Assistant Vice President of Information Technology_ 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 3115 Fax: none Email: clburch@smcm.edu	Mr. Christopher Burch _Assistant Vice President of Information Technology_ 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 3115 Fax: none Email: clburch@smcm.edu
Accreditation Liaison Officer	Dr. Michael Wick _Provost and Dean of Faculty_ 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4389 Fax: none Email: mrwick@smcm.edu	Dr. Michael Wick _Provost and Dean of Faculty_ 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4389 Fax: none Email: mrwick@smcm.edu

Coordinator of Distance Education	none	none
Coordinator of Outcomes Assessment	Dr. Michael Wick *Provost and Dean of Faculty* 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4389 Fax: none Email: mrwick@smcm.edu	Dr. Katy Arnett *Coordinator for Transparent Teaching and Assessment* 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4451 Fax: none Email: kearnett@smcm.edu
Coordinator of Institutional Research Functions	Dr. Anne Marie Brady *Director of Institutional Research* 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 2103 Fax: none Email: ambrady@smcm.edu	Dr. Anne Marie Brady *Director of Institutional Research* 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 2103 Fax: none Email: ambrady@smcm.edu
Chair: Self-Study Steering Committee	none	none
Co-Chair: Self-Study Steering Committee	none	none
Person in the President's Office To Whom MSCHE Invoices Should be Sent	Dr. Michael Wick *Provost and Dean of Faculty* 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4389 Fax: none Email: mrwick@smcm.edu	Dr. Michael Wick *Provost and Dean of Faculty* 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4389 Fax: none Email: mrwick@smcm.edu
Person Who Should Receive a Copy of MSCHE Invoices (Optional)	none	none
Person Completing IP Financials	Mr. Gabriel Mbomeh *Director of Accounting/Comptroller* 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4305 Fax: 240 895 4281 Email: gambomeh@smcm.edu	Mr. Gabriel Mbomeh *Director of Accounting/Comptroller* 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 4305 Fax: 240 895 4281 Email: gambomeh@smcm.edu
Person Completing IP (Key User)	Dr. Anne Marie Brady *Director of Institutional Research* 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 2103 Fax: none Email: ambrady@smcm.edu	Dr. Anne Marie Brady *Director of Institutional Research* 47645 College Drive St. Mary's City, MD 20686-3001 Phone: 240 895 2103 Fax: none Email: ambrady@smcm.edu

☑ **Click here to indicate that you have reviewed and updated the entire list of Key Contacts above.**
(Required to "Lock Down" the IP data)

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[0177] **St. Mary's College of Maryland**

C. Student Achievement

Part 1. Awards Granted

Report all degrees or other formal awards conferred by your institution between July 1, 2015, and June 30, 2016. If an individual received two degrees at different levels during the specified time period, report each degree in the appropriate category.

Please see the instructions for specific inclusions and exclusions.

Awards Granted by Credential Level	Data on File (2014-15)	IP Data (July 1, 2015 - June 30, 2016)
Postsecondary Award (< 1 year)	0	0
Postsecondary Award (>=1 year, < 2 years)	0	0
Associate's Degree or Equivalent	0	0
Postsecondary Award (>= 2 years, < 4 years)	0	0
Bachelor's Degree or Equivalent	427	432
Postbaccalaureate Certificate	0	0
Master's Degree or Equivalent	29	24
Post-Master's Certificate	0	0
Doctor's Degree - Professional Practice	0	0
Doctor's Degree - Research/Scholarship	0	0
Doctor's Degree - Other	0	0

Part 2. Completers

This section requests completion data on two separate cohorts (150% and 200%) of full-time, first-time, degree/certificate-seeking undergraduate students enrolled in your institution during the specified fall term or academic year. Students must be enrolled full-time in courses that lead to a credit-bearing degree, diploma, certificate or other formal award. Count completers only once and indicate the highest degree level earned. Report the status of these students as of August 31 of the reporting year. Please see the instructions to identify students for inclusion in the specific cohorts.

Screening Questions		
a. Does your institution have undergraduate programs?	yes yes	
b. Does your institution serve only transfer students?	no no	
Completers of Programs of <= 2 Years	Data on File (as of August 31, 2015)	IP Data (as of August 31, 2016)
Completers Within 150% of Normal Time		
Fall 2013 cohort	0	0
Completers Within 150% of Normal Time to Completion	0	0
Total transfers out	0	0
Still Enrolled	0	0
Completers Within 200% of Normal Time		
Fall 2012 Cohort	0	0
Completers Within 200% of Normal Time to Completion	0	0
Total transfers out	0	0
Still Enrolled	0	0
Completers of Programs of > 2 and <= 4 Years		
Completers Within 150% of Normal Time		
Fall 2010 Cohort	0	443
Completers Within 150% of Normal Time to Completion	0	323
Total transfers out	0	105
Still Enrolled	0	4
Completers Within 200% of Normal Time		
Fall 2008 Cohort	0	458
Completers Within 200% of Normal Time to Completion	0	375
Total transfers out	0	0
Still Enrolled	0	0

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D. Enrollment (Unduplicated)

Part 1. Fall Credit Enrollment

	Data on File (fall 2015)		IP Data (fall 2016)	
	Undergraduate	Graduate	Undergraduate	Graduate
Total credit hours of all part-time students	398	0	322	0
Minimum credit load to be considered a full time student per semester	12	9	12	9
Full-Time Head Count	1646	27	1547	31
Part-Time Head Count	60	0	50	0
Adjusted Enrollment	1679	27	1574	31

Part 2. Matriculation

	Data on File (fall 2015)	IP Data (fall 2016)
Matriculated (degree-seeking) Students	1711	1609
Non-Matriculated Students	22	19
Total	1733	1628

3. Dual Enrollment Courses for High School Students

	IP Data (fall 2016)
During the fall semester, did any high school students take courses for college credit through your institution?	Yes

4. Non-Credit Enrollment (Prior Year)

	Data on File (2014-15)	IP Data (July 1, 2015 - June 30, 2016)
Non-Credit Graduate Level Courses	0	0
Non-Credit Undergraduate Level Courses	0	0
Non-Credit Avocational Continuing Education	0	0

Notes

E. Distance and Correspondence Education

Distance education means education that uses one or more technologies to deliver instructions to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor. See the Instructions for a full explanation.

Part 1. Distance Education

Part 1 Distance Education collects data on the number of courses, students, and programs offered via distance education. Please see the instructions and help sections for definitions.

Part 1. Distance Education - Screening Question	Data on File (2014-15)	IP Data (July 1, 2015 - June 30, 2016)
Did your institution, in the most recent prior year (July 1, 2015 - June 30, 2016), offer distance education courses, as defined in the Instructions?	No	No

Part 2. Correspondence Education

Correspondence education means: (1) Education provided through one or more courses by an institution under which the institution provides instructional materials, by mail or electronic transmission, including examinations on the materials, to students who are separated from the instructor; (2) Interaction between the instructor and the student is limited, is not regular and substantive, and is primarily initiated by the student; (3) Correspondence courses are typically self-paced; and (4) Correspondence education is not Distance education.

Substantive change (prior approval) is required to offer Correspondence Education Programs. Please see the Substantive Change policy and accompanying Substantive Change Procedures posted on the Commission's website. You may also email sc@msche.org or your staff liaison with questions.

Part 2. Correspondence Education - Screening Question	Data on File (2014-15)	IP Data (July 1, 2015 - June 30, 2016)
Did your institution, in the most recent prior year (July 1, 2015 - June 30, 2016), offer Correspondence education courses, as defined in the Instructions?	No	No

Notes

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[0177] **St. Mary's College of Maryland**

F. Other Regional, National, and Specialized Accreditation

Accreditors Recognized by the U.S. Department of Education

In the column on the right, check the box next to the name of the U.S.D.E. recognized accreditors that currently accredit your institution or its programs. Include accreditors for which your institution is a candidate for accreditation (provide a note in the Notes section indicating that you are a candidate for a particular accreditor).

The list of U.S.D.E recognized accrediting organizations your institution reported last year are shown in the left column labeled "Data on File". The items you selected last year are not automatically pre-populated to the current "IP Data" column for the current reporting year. You must make check box selections each year.

It is not necessary to report the Middle States Commission on Higher Education, and it is excluded from this list.

Data on File (2015-16)	IP Data (2016-17)
Accreditors Recognized by U.S. Secretary of Education	Accreditors Recognized by U.S. Secretary of Education
none	none

Notes

Information in the Notes section does not constitute formal notice to the Commission. It is explanatory and contextual for any evaluator or other person reading the Institutional Profile. **Please do not exceed 500 characters.**

G. Instructional Staff

Report an unduplicated headcount of full-time and part-time instructional personnel employed by your institution as of fall 2016.

Please see the full instructions for more information about inclusions and exclusions.

	Data on File (fall 2015)		IP Data (fall 2016)	
	Full-Time Headcount	**Part-Time Headcount**	**Full-Time Headcount**	**Part-Time Headcount**
Total Faculty	146	29	143	46

Notes

H. Other Geographical Locations

Report all study abroad sites. Verify existing data and add new countries that are considered study abroad sites for the current reporting period (July 1, 2016 - June 30, 2017). If your semesters abroad run into the next reporting year (i.e. summer programs that start in June but run through August for example), include them in the current reporting year. Use the start of the semester as the date for inclusion in the current reporting timeframe.

This section is only required if your institution's Self-Study Visit is scheduled for 2017-18 or 2018-19.

Note:
Your institution's next Self-Study Visit is scheduled for 0-1.

H-1. Study Abroad

H. Other Geographical Locations

Verify existing data and provide missing information for all geographical locations that are considered branch campuses for the current reporting period (July 1, 2016 - June 20, 2017).

Your institution's Title IV funding could be in jeopardy if the address provided to MSCHE is not identical to the one provided to the federal government for Title IV purposes.

Substantive change (prior approval) is required to add, close, relocate or reclassify Branch Campuses. Please see the Substantive Change policy and accompanying Substantive Change Procedures posted on the Commission's website. You may also email sc@msche.org or your staff liaison with questions.

H-2. Branch Campuses

Data on File (2015-16)	IP Data (2016-17)
No Branch Campuses.	No Branch Campuses.

H. Other Geographical Locations

Verify existing data and provide missing information for all geographical locations that are considered additional locations for the current reporting period (July 1, 2016 - June 20, 2017).

Your institution's Title IV funding could be in jeopardy if the address provided to MSCHE is not identical to the one provided to the federal government for Title IV purposes.

Substantive change (prior approval) is required to add, close, relocate or reclassify Additional Locations. Please see the Substantive Change policy and accompanying Substantive Change Procedures posted on the Commission's website. You may also email sc@msche.org or your staff liaison with questions.

H-3. Additional Locations

Data on File (2015-16)	IP Data (2016-17)
No Additional Locations.	No Additional Locations.

H. Other Geographical Locations

Verify existing data and provide missing information for all geographical locations that are considered other instructional sites for the current reporting period (July 1, 2016 - June 20, 2017).

Your institution's Title IV funding could be in jeopardy if the address provided to MSCHE is not identical to the one provided to the federal government for Title IV purposes.

Substantive change (prior approval) is <u>not</u> required to add, or delete instructional sites.

H-4. Other Instructional Sites

Data on File (2015-16)	IP Data (2016-17)
No Other Instructional Sites.	

I. Financial Information (Part 1)

Report the same Operating and Non-Operating expenses on the Institutional Profile that your institution reports to IPEDS (Integrated Postsecondary Higher Education Data Systems). The IPEDS Part and Line numbers are noted for each data element listed.

Verify the Fiscal Year Begin and Fiscal Year End dates. The default dates displayed represent the most recent fiscal year for which you would have audited financial statements.

Report financial data in whole dollars. Round cents to the nearest whole dollar. For example, enter 124, not 123.65.
Do not enter data in thousands of dollars. For example, enter 1,250,000, not 1,250.

Complete every field for which you have financial data. Shaded information cannot be modified online.

	Data on File Fiscal Year Ending 2015	IP Data Fiscal Year Ending 2016
Which reporting standard is used to prepare your institution's financial statements? Your selection	GASB	GASB

determines the value in the column IPEDS Part-Line below.
   FASB (Financial Accounting Standards Board)
   GASB (Governmental Accounting Standards Board)

Note: For Private and International institutions, the value is automatically set to FASB. FASB is the closest equivalent to the standard used by International institutions.

Is your institution's Auditor's report on financial statements Unqualified or Qualified?		Unqualified
Fiscal Year Begin	7/1/2014	7/1/2015
Fiscal Year End	6/30/2015	6/30/2016

	IPEDS Part C-1	Data on File Fiscal Year Ending 2015	IP Data Fiscal Year Ending 2016
	Line	Expenses	Expenses
Instruction *	01	$26,547,932	$26,315,936
Research *	02	$417,919	$468,641
Public Services *	03	$67,508	$232,108
Academic Support *	05	$2,475,556	$2,591,421
Student Services *	06	$7,994,468	$8,993,019
Institutional Support *	07	$14,891,689	$17,528,216
Scholarships and Fellowships*	10	$2,190,904	$2,312,903
Auxiliary Enterprises	11	$10,950,016	$10,943,590
Hospital Services	12	$0	$0
Independent Operations	13	$0	$0
Other Functional Expenses	14	$0	$0
See Part 2 for Depreciation and O&M expenses			
Total Expenses		$65,535,992	$69,385,834
Total Expenses from IPEDS Report	19		$69,385,834

* = Educational & General Expenses used for Annual Dues billing.

Notes

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[0177] **St. Mary's College of Maryland**

I. Financial Information (Part 2)

REMINDER: Please make sure to use the TAB key instead of the ENTER key to navigate from field to field. The ENTER key will cause the data to be submitted (i.e., clicking on the Update button).

Report the same data on the Institutional Profile in Section 2A below that your institution reports to IPEDS. The IPEDS Part and Line numbers are noted for each data element listed.

Report financial data in whole dollars. Round cents to the nearest whole dollar. For example, enter 124, not 123.65.
Do not enter data in thousands of dollars. For example, enter 1,250,000, not 1,250.

Complete every field for which you have financial data. Fields marked with an asterisk are required. You will not be able to "lock down" your data and submit the Institutional Profile if these fields are not completed.

Shaded information cannot be modified online.

	IPEDS Part-Line	Data on File Fiscal Year Ending 2015	IP Data Fiscal Year Ending 2016
SECTION 2A -- Data from Audited Financial Statements			
Depreciable Capital Assets, net	A-31	$151,732,375	$163,749,952
Total Assets	A-06	$180,712,082	$191,835,595
Long-Term Debt (Current Portion)	A-07	$2,289,460	$2,469,136

Long-Term Debt (Non-Current)	**A-10**	$32,293,118	$30,557,320
Unrestricted Net Assets	**A-17**	$3,917,863	$6,518,749
Restricted Net Assets (Expendable)	**A-15**	$311,161	$566,052
Restricted Net Assets (Non-Expendable)	**A-16**	$1,000,117	$1,000,117
Invested in Capital Assets, net of related debt	**A-14**	$121,253,340	$134,640,204
Change in Net Assets	**D-03**	$12,703,932	$17,303,944
Net Assets (Beginning of Year)	**D-04**	$123,975,473	$126,482,481
Adjustment to Net Assets (Beginning of Year)	**D-05**	($10,196,924)	($1,061,303)
Net Assets (End of Year)	**D-06**	$126,482,481	$142,725,122
Discounts/Allowances (Applied to Tuition & Fees)	**E-08**	$5,304,063	$5,436,540
Tuition and Fees Revenue (Net of Discounts/Allowances)	**B-01**	$21,767,665	$20,868,601
Operation and Maintenance of Plant	C-2 19-4	$5,069,389	$5,095,942
Depreciation Expense	**C-2 19-5**	$5,477,148	$5,384,705
SECTION 2B -- Data from Audited Financial Statements and Supporting Documents			
Total Operating Revenue		$46,249,642	$45,368,712
Total Operating Expense		$64,189,375	$69,385,834
Operating Income/Loss		$17,939,733	$22,712,599
Non-Operating Revenue		N/A	$0
Non-Operating Expense		N/A	$0
Deposits Held by Bond Trustees		$0	$0
Principal Payments on Long Term Debt		$1,898,721	$2,233,832
Interest Expense on Long Term Debt		$1,346,617	$1,304,523

Notes

☑ **Click here to indicate that Mr. Charles (Chip) Jackson has reviewed and approved the data on the "Financial Information (Part 1)" and "Financial Information (Part 2)" pages.**
(Required to "Lock Down" the IP data)

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[0177] **St. Mary's College of Maryland**

K. Required Attachments

Please upload the required attachments listed below as soon as all of the items are available but no later than **April 28, 2017**.

- A copy of the institution's fiscal year 2016 Audited Financial Statements [**AFS**]. If the institution's Management Letter is included in the AFS file, please use the label [**AFS-Mgmt**].

- A copy of the institution's fiscal year 2016 Management Letter [**Mgmt**]. If the institution does not have a management letter, please put a Note on the Financial Information (Part 1) page.

- A copy of the Finance section of the institution's IPEDS submission [**IPEDS**] for fiscal year 2016 (if you submit annual financial data to IPEDS).

- A copy of the institution's current Catalog [**Catalog**], PDF format preferred. If the catalog is not available in an digital/electronic that can be uploaded, please upload a Word document with the link(s).

Upload Files

To upload electronic versions of the documents listed above do the following: **(Note: documents can only be uploaded one at a time.)**

1. Click on the **Add File** link below to display the **Select File to Upload** popup window.
2. Click on the **Browse** button to display the **File Upload** popup.
3. Locate the file to be uploaded in the **File Upload** popup window.
4. Double click on the file or single click on the file and then click on the Open button.
5. The **Select File to Upload** popup window will become the active window and the full pathname of the selected file will be displayed in the textbox.
6. Click on the **Upload** button to upload the selected file to the MSCHE server.
7. The **Select File to Upload** popup window will display a message once the file has been successfully loaded.
8. Close the popup window and repeat steps 1 to 7 to upload another file.
9. The selected file will be listed in the table below after it has been successfully uploaded.

Uploaded Files

File Type	File Size	Last Updated
	363.94 KB	4/24/2017 3:47:55 PM
	12.84 KB	4/24/2017 3:48:13 PM
	180.72 KB	4/24/2017 3:48:05 PM

Contact Information

Please contact our support center at support@msche.org or (215) 662-5605 with any questions related to the Institutional Profile.