

St. Mary's College of Maryland
CONTRACTUAL PAYROLL SCHEDULE
Fiscal Year 2024

PAYROLL NUMBER	* 311 DEADLINE	SMC PAY PERIOD DATES		** HOURS DUE IN HUMAN RESOURCES	PAYCHECK DATE
01	06-27-23	06-19-23	06-30-23	06-30-23	07-12-23
02	07-11-23	07-03-23	07-14-23	07-14-23	07-26-23
03	07-25-23	07-17-23	07-28-23	07-28-23	08-09-23
04	08-08-23	07-31-23	08-11-23	08-11-23	08-23-23
05	08-22-23	08-14-23	08-25-23	08-25-23	09-06-23
06	09-05-23	08-28-23	09-08-23	09-08-23	09-20-23
07	09-19-23	09-11-23	09-22-23	09-22-23	10-04-23
08	10-03-23	09-25-23	10-06-23	10-06-23	10-18-23
09	10-17-23	10-09-23	10-20-23	10-20-23	11-01-23
10	10-31-23	10-23-23	11-03-23	11-03-23	11-15-23
11	11-14-23	11-06-23	11-17-23	11-17-23	11-29-23***
12	11-28-23	11-20-23	12-01-23	12-01-23	12-13-23
13	12-12-23	12-04-23	12-15-23	12-15-23	12-27-23***
14	12-26-23	12-18-23	12-29-23	12-29-23	01-10-24
15	01-09-24	01-01-24	01-12-24	01-12-24	01-24-24
16	01-23-24	01-15-24	01-26-24	01-26-24	02-07-24
17	02-06-24	01-29-24	02-09-24	02-09-24	02-21-24
18	02-20-24	02-12-24	02-23-24	02-23-24	03-06-24
19	03-05-24	02-26-24	03-08-24	03-08-24	03-20-24
20	03-19-24	03-11-24	03-22-24	03-22-24	04-03-24
21	04-02-24	03-25-24	04-05-24	04-05-24	04-17-24
22	04-16-24	04-08-24	04-19-24	04-19-24	05-01-24
23	04-30-24	04-22-24	05-03-24	05-03-24	05-15-24
24	05-14-24	05-06-24	05-17-24	05-17-24	05-29-24
25	05-28-24	05-20-24	05-31-24	05-31-24	06-12-24
26	06-11-24	06-03-24	06-14-24	06-14-24	06-26-24

* 311's received after the deadline will be processed on the next payroll.

** Hours must be keyed by 5:00 p.m.

*** Advanced due to holiday.