

## 10-MONTH EMPLOYEE HOLIDAY SCHEDULE FOR 2024

St. Mary's College of Maryland will be **CLOSED** and employees occupying permanent positions will be paid for the following 16 (sixteen) holidays.

<u>HOLIDAY</u>	<u>DATE</u>
New Year's Day	Monday, January 1
Floating Holiday <i>(Although the College is open for business on this day, a holiday is earned in observance of Martin Luther King's Birthday. It may be used on or after that date with supervisory approval.)</i>	Monday, January 15
Spring Break	Wednesday, March 13 Thursday, March 14 Friday, March 15
Memorial Day	Monday, May 27
Labor Day	Monday, September 2
Thanksgiving Break	Wednesday, November 27 Thursday, November 28 Friday, November 29
Holiday Break	Tuesday, December 24 Wednesday, December 25 Thursday, December 26 Friday, December 27 Monday, December 30 Tuesday, December 31

\*\*\*\*\*

New Year's Day 2024	Wednesday, January 1
---------------------	----------------------

Notes: The holiday balance that appears on your timesheet includes only unused FLOATING HOLIDAY hours. All other holidays are earned and used on the days the College is closed, and thus will not appear as part of the balance on your timesheet.

The maximum annual leave allowed to be carried over for non-bargaining employees is 200 hours from one *fiscal year* to the next.