

Central Payroll Bureau's Payroll Online Service Center (POSC)

We invite all employees to visit the Central Payroll Bureau Web site and check out this new service.

<https://interactive.marylandtaxes.gov/Extranet/cpb/POSC/User/Start.aspx>

Current on line features:

- Secure sign up process
- Online pay stub history (12 rolling months)
- Up to 5 years history of year end pay stub data
- Retrieve/print W2 information (3 years history)
- Address update capability
- Direct Deposit authorizations
- W4-Withholding adjustments

First time users are required to execute the Sign Up process. This requires some personalized data and unique information from your most recent pay stub. This process will help you generate a logon ID and Password that will be used each subsequent time you access the POSC.

To access this new feature, employees will need the following information to establish their logon ID and Password:

- Agency number (360400-St. Mary's College of Maryland)
- Latest Check/Direct Deposit Advice Number (call the Office of Human Resources if you need this information)

If you need assistance to execute the sign up process, please contact the Office of Human Resources at 240-895-4309 or x4309. Thank you.