



**BOARD OF TRUSTEES  
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE**

**OPEN SESSION  
REPORT SUMMARY**

**Date of Meeting:** February 2, 2024

**Date of Next Meeting:** May 10, 2024

**Committee Chair:** Donny Bryan '73

**Committee Members:** John Bell '95, Lex Birney, Kate Fritz '04, Board Chair Susan Lawrence Dyer, Elizabeth Graves '95, Kristen Greenaway, Talib Horne, President Tuajuanda Jordan, Aaron Tomarchio '96, Danielle Troyan '92

**Staff Member:** Mary Grube

**Dashboard Metrics**

None.

**Discussion Items**

Current College Managed Capital Projects

Maryland Heritage Interpretive Center: Contractor W.M. Davis has confirmed that construction of the building remains in line with the revised schedule. Building handover should occur by early September 2024. Because the bids for the exhibit installation exceeded the allocated \$3.4M, Historic St. Mary's City leadership is working through value engineering efforts to get the project back within budget. The College anticipates the contract to be awarded in March with the exhibit installation taking place this fall.

Hilda C. Landers Library Renovation: Approval from the Board of Public Works was received on November 29, 2023. Subsequently, Quinn Evans Architects commenced the schematic design phase of this project and will soon begin collaborating with the Steering Committee, which is comprised of faculty and staff, on the project design. The College anticipates award of the construction contract in January 2025 and the renovation to be completed by Fall 2025.

Montgomery Hall Renovation: The architectural firm is currently working with the Steering Committee on programming and visioning efforts. We anticipate receiving approval from the Department of Budget and Management Capital for program parts I and II later this year. The design phase should begin by January 2025. Project completion is expected to occur in Summer 2027.

**Information Items**

Technology Overview

The Office of Legislative Audits (OLA) is conducting its periodic audit of the College's Office of Information Technology. The OLA audit will provide an independent, objective, and non-partisan

audit and evaluation to the General Assembly to assist in its oversight responsibilities and lead to improved performance throughout state government.

#### Enterprise Resource Planning System

At the October 2023 meeting, the Board of Trustees received a presentation regarding the Enterprise Resource Planning System (ERP). In response to that presentation, the Trustees requested a breakdown of the costs to date, as well as cost estimates to complete the implementation and sustain the system. Costs associated for those services, as well as the cost for the support of the Colleges current system, Jenzabar, are provided in the meeting material.

#### Historic St. Mary's City Commission Report

The Historic St. Mary's City Commission (HSMCC) begins 2024 with new leadership in place and substantial progress on capital projects and core initiatives. In late December, Rear Admiral Timothy Heely announced that John L. Seidel, PhD was selected as the executive director and chief executive officer. Additionally, HSMCC recently hired Angela Wilt as captain of the Maryland Dove. Information regarding capital projects and core initiatives may be found within the meeting materials.

### **Action Items**

#### **II.A. Approval of the FY25 Plant Fund Capital Budget**

The Technology, Buildings, and Grounds Committee is charged with the responsibility to establish priorities for capital projects. The Committee will consider the proposed FY25 plant projects. A cost breakdown of the FY25 plant projects by priority categories as presented in the materials. The proposed FY25 plant budget in the amount of \$1.662M. The primary source of funding comes from the student facility fee.



**BOARD OF TRUSTEES  
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE  
FEBRUARY 2, 2024**

**OPEN SESSION  
AGENDA**

- I. DISCUSSION ITEMS**
  - A. Current College Managed Capital Projects
- II. ACTION ITEMS**
  - A. Approval of the FY25 Plant Fund Capital Budget
- III. INFORMATION ITEMS**
  - A. Technology Update
  - B. Historic St. Mary's City Commission Report
  - C. Minutes (Meeting of October 13, 2023)

*The Committee does not expect to close any portion of this meeting.*

**ST. MARY'S COLLEGE OF MARYLAND  
BOARD OF TRUSTEES  
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE  
FEBRUARY 2, 2024  
DISCUSSION ITEM I.A.  
CURRENT COLLEGE MANAGED CAPITAL PROJECTS**

Maryland Heritage Interpretive Center

Contractor W.M. Davis has confirmed that construction of the building remains in line with the revised schedule. Contractor W.M. Davis continues with construction activities. The excavation of all footers and the pouring of concrete is complete. Timber framing will arrive on site by early February and will be installed by late March 2024. Based on the most recent project schedule, W.M. Davis has affirmed that all construction activities should be completed with the building handover occurring in late August / early September 2024.

Hilda C. Landers Library Renovation

Approval from the Board of Public Works was received on November 29, 2023. Subsequently, Quinn Evans Architects commenced the schematic design phase of this project and will soon begin collaborating with the Steering Committee, which is comprised of faculty and staff, on the project design. The College anticipates award of the construction contract in January 2025 and the renovation to be completed by Fall 2025.

Montgomery Hall Renovation

The architectural firm is currently working with the Steering Committee on programming and visioning efforts. We anticipate receiving approval from the Department of Budget and Management Capital for program parts I and II later this year. The design phase should begin by January 2025. Project completion is expected to occur in Summer 2027.

**ST. MARY'S COLLEGE OF MARYLAND  
BOARD OF TRUSTEES  
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE  
FEBRUARY 2, 2024  
ACTION ITEM II.A.  
APPROVAL OF THE FY25 PLANT FUND CAPITAL BUDGET**

**RECOMMENDED ACTION**

The Technology, Buildings, and Grounds Committee recommends approval by the Finance, Investment, and Audit Committee of the proposed FY25 plant budget in the amount of \$1.662M. The primary source of funding comes from the student facility fee. The Finance, Investment, and Audit Committee will review and act on the FY25 plant projects at its February 2, 2024 meeting.

**RATIONALE**

The Technology, Buildings, and Grounds Committee is charged with the responsibility to establish priorities for capital projects. The Committee will consider the proposed FY25 plant projects. A cost breakdown of the FY25 plant projects by priority categories is provided.

Note: In past years, approval of the plant budget for the upcoming fiscal year was sought at the May meeting. With endorsement from the Chairs of both the Technology, Buildings, and Grounds and the Finance, Investment, and Audit Committees, approval of the plant fund budget is being advanced for approval at the February meeting. This will enable the College to expeditiously begin major renovation and repair work this summer. The awarding of contracts requires the development of solicitations, advertisement of the renovations/repairs to be completed, evaluation of the submitted proposals from contractors, making the contract award, and allowing time for contractors to procure materials and mobilize for work. This process often takes three to four months, thus making it impossible for the work to be completed during the summer if approval does not occur until May. Acquiring approval in February will permit the College to begin these plant projects immediately at the beginning of the new fiscal year (1 July).

**ST. MARY'S COLLEGE OF MARYLAND**  
**FY25 PLANT PROJECT SUMMARY**

**FY25 Priority List**

<b>PROJECT</b>	<b>ESTIMATED COST</b>
<b><u>CAPITAL PROJECTS</u></b>	
Campus Wide - Interior Signage Upgrades	\$50,000
Capital Planning Design and Construction Programming and Revisioning	\$100,000
Classroom Refresh Project	\$25,000
Margaret Brent Hall - Renovation Project	\$40,000
Calvert Hall - Lobby Renovation	\$100,000
<b>TOTAL COST OF CAPITAL PROJECTS</b>	<b>\$315,000</b>
Miscellaneous Maintenance and Repair Projects - Unknown	\$30,000
Plant Contingency	\$30,000
Campus Wide - Roof repairs	\$40,000
Campus Wide - Building Automation	\$20,000
Campus Wide - ADA Automatic Doors	\$15,000
Campus Wide - Parking Lot Repairs/Maintenance	\$20,000
Lucille Clifton - Basement Waterproofing	\$20,000
O'Brien ARC - Rec Court Roof Replacement	\$250,000
Old Townhouses - Bathroom and Kitchen Renovations Phase 1 of 3	\$280,000
Prince George Hall - Chiller Replacement	\$250,000
UST Fuel Tank Removal - Campus Wide	\$100,000
<b>TOTAL COST OF MAINTENANCE AND REPAIR PROJECTS</b>	<b>\$1,055,000</b>

<b>PROJECT</b>	<b>ESTIMATED COST</b>
<b>PROGRAM SUPPORT</b>	
Miscellaneous Enhancements - unknown	\$12,000
Miscellaneous Site Improvements Projects - Unknown	\$10,000
Artist House - Building Repairs	\$15,000
Calvert Hall - Retaining Wall Tree Removal	\$10,000
Cobb House - Window Replacement	\$30,000
Kent Hall - Second Floor Carpet and Repaint	\$15,000
O'Brien ARC - Screen and Refinish Arena, Rec Courts, and Movement Room Floors	\$20,000
<b>TOTAL COST OF PROGRAM SUPPORT PROJECTS</b>	<b>\$112,000</b>
<b><u>RESIDENCE HALL RENEWAL PROGRAM</u></b>	
Miscellaneous residence hall repairs	\$30,000
PG Hall - Bathroom Renovations Phase 1	\$50,000
Residence Hall - Fire Alarm Upgrade Phase 5	\$100,000
<b>TOTAL COST OF RESIDENCE HALL PROJECTS</b>	<b>\$180,000</b>
<b>TOTAL COST OF PRIORITY "A" PROJECTS</b>	<b>\$1,662,000</b>

**ST. MARY'S COLLEGE OF MARYLAND**  
**BOARD OF TRUSTEES**  
**TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE**  
**FEBRUARY 2, 2024**  
**INFORMATION ITEM III.A.**  
**TECHNOLOGY UPDATE**

Legislative Audit

The Office of Legislative Audits (OLA), a division of the Maryland General Assembly's Department of Legislative Services, is conducting its periodic audit of the College's Office of Information Technology. The OLA audit will provide an independent, objective, and non-partisan audit and evaluation to the General Assembly to assist in its oversight responsibilities and lead to improved performance throughout state government. The auditors are reviewing the College's network security and general security controls, examining the reliability and integrity of information, the safeguarding of assets, effective and efficient use of resources, and compliance with significant policies, procedures, laws, and regulations. Thus far there have been some recommendations, but no findings.

Enterprise Resource Planning System

At its October 2023 meeting, the Board of Trustees received a presentation regarding the Enterprise Resource Planning System (ERP). As requested by the Trustees, a breakdown of the costs to date, the estimated costs to complete the implementation, and the cost to sustain the new system moving forward follows.

Additional costs for completing the ERP implementation include those associated with the Software as a Service and Managed Services Contracts. Software as a Service refers to applications that are accessed through the Internet, making remote-hosted applications accessible through web browsers. This reduces the need for complex software and hardware management and allows the College to manage the access, security, availability, and performance of an application. Managed Services Contracts are agreements between the College and external entities. Because the Jenzabar system is antiquated, it was necessary to enter into an agreement with a former College employee who was familiar with the system and able to assist with the transition.

The College will realize a significant return of investment upon completion of the conversion to the new ERP system. Personnel costs will be reduced by 40% and security, data recovery, and backup procedures will become more affordable.

A cost breakdown follows:



Implementation Costs	Hours	Discounted Hourly Rate	Estimated Fees
<b>Anthology Student Module</b>			
Existing Spin Seven	370	\$175	\$64,750
Existing Spin Eight	592	\$175	\$103,600
UAT Spin	692	\$175	\$121,100
Training	148	\$175	\$25,900
Go-Live	222	\$175	\$38,850
Go-Live Stabilization	250	\$175	\$43,750
<b>Anthology Student Phase II</b>			
Financial Aid Automation (Separate System)	488	\$175	\$85,400
Student Financial Aid Automatic Awarding	592	\$175	\$103,600
Anthology Student Project Go-Live Support	200	\$175	\$35,000
<b>Anthology Finance, HR, and Payroll Module (Phase II)</b>			
Estimate	565	\$175	\$98,875
<b>Total</b>			<b>\$720,825</b>

Billing Name	Term	Billing Amount
<b>Software as a Service (SaaS) – Annual Renewal</b>	November 1, 2023 - October 31, 2024	\$275,448
<b>Managed Services Contract</b>		
Student Technical Account Manager- Anthology Student will provide and support SSRS, Workflow, Forms Builder, Database and SQL	November 1, 2023 - October 31, 2024	\$132,000
Student Application Administrator Anthology will provide and support Student Configuration Maintenance, End-User Support, Student Feature, and Functionality Optimization.	November 1, 2023 - October 31, 2024	\$144,048
Finance, Human Resources, Payroll Application Administrator will provide and support the Feature and Functionality Implementation Assistance.	November 1, 2023 - October 31, 2024	\$111,396
<b>Jenzabar Support (Current System)</b>		
Jenzabar Contract – Annual Renewal	July 1, 2023 – June 30, 2024	\$129,000
Jenzabar DBA Support	July 1, 2023 – June 30, 2024	\$145,000
<b>Total Cost</b>		<b>\$936, 892</b>

# HISTORIC ST. MARY'S CITY

A MUSEUM OF HISTORY & ARCHAEOLOGY AT  
MARYLAND'S FIRST CAPITAL

## **Historic St. Mary's City Commission Report February 2, 2024**

### State of the Organization

The Historic St. Mary's City Commission (HSMCC) is excited to begin 2024 with new leadership in place and substantial progress on capital projects and core initiatives. In late December, Rear Admiral Timothy Heely announced that the Commission tapped John L. Seidel, PhD to lead HSMCC as Executive Director and Chief Executive Officer. Dr. Seidel comes to St. Mary's from Washington College where he served as an experienced leader in higher education non-profits and the private sector, building high-impact programs and creating highly capable teams. As a seasoned fundraiser and administrator, Dr. Seidel led the Center for Environment on a growth trajectory, building its endowment from \$3.1M to \$26M, developing innovative programming, and acquiring real estate and other assets. John and his spouse Liz are settling into Southern Maryland. Dr. Seidel can be reached via e-mail at [John.Seidel@maryland.gov](mailto:John.Seidel@maryland.gov).

A sincere thank you and job well done to Dr. Travis Parno who stepped in to fill the role of Executive Director on an interim basis. His steadfast leadership helped HSMC through a critical transitionary period.

Additionally, HSMCC recently hired Angela Wilt as captain of the Maryland Dove. Beginning in July 2024, Captain Wilt will oversee all responsibilities and maintenance of the Maryland Dove and her crew. A native of Southern Maryland and a graduate of SMCM, she returns to HSMCC with a wealth of experience as captain and chef at Paradise Yacht Management, former chief mate and second mate/boatswain of the Lynx, and former second mate/engineer of the S/V Denis Sullivan. Captain Wil Gates, who artfully and honorably served as captain of both the Baker Dove and Maryland Dove for 38 years will become Emeritus.

### Projects Currently Underway

- Maryland Heritage Interpretive Center: New visitor center featuring long-term exhibit gallery documenting more than 10,000 years of human history in southern Maryland. The project is on track for broom clean construction in early Q4 2024. The exhibit fabrication will take another six months to complete placing ribbon cutting and opening around Q1 2025.
- Farthing's parking lot: Repairs, ADA access, and new lighting were grouped with the MHIC project, overseen by Smith Group design firm. There was an MBE issue with the RFP process that required the project to be placed back out for bid. Bids were due on January 25, 2024. Scheduled completion is set for Spring 2024.
- Leonard Calvert House Exhibit: Archaeological excavations continue at the home of Maryland's first governor, Leonard Calvert. The site also served as Maryland's first statehouse beginning in the early 1660's. Two years of archaeological work are planned,

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with two years of analysis and design in preparation for a full-scale reconstruction of the house on its original location at the center of the 17<sup>th</sup> Century Colonial capital.

- ADA Paths and Trails: Repaving of all walking paths through interpretive areas. Contracts were approved by the Board of Public Works on January 4, 2024. The College's procurement office will award the project soon.
- ADA Accessible Pier: Provides accommodations to the pier extending off the existing boardwalk at Chancellor's Point site to provide ADA-accessible boating and fishing access. The project is currently in design with a reduced scope. Joe Kangas met with the Performance Review Group of DGS on January 23, 2024 to finalize the scope of work.
- Ghost Frames: Replacement of all existing ghost frames has been awarded and the project is underway. The contractor is dismantling the current ghost frames and performing all the wood cuts at their shop. The materials will be brought back to HSMC for rebuilding.

#### HSMC Internship Program with SMCM

HSMC continues to have a great working relationship with the College's Center for Career and Professional Development. Four new SMCM interns will be working closely with HSMCC's Ms. Joie Lowe for the winter/spring semester. A special acknowledgement to Cindy Greb and her team at SMCM for helping make this happen.

#### Farthing's Kitchen Update

HSMCC is happy to report that a new proprietor, Angelika's Bakery, will be operating out of the bakery (formerly Enso's) and Farthing's Pub (Gift Shop). Angelika's specializes in artisanal cuisine and craft beer. Opening is expected in April 2024. The hours of operation will be Monday through Saturday from 4 p.m. - 8 p.m.

#### Research and Outreach Update

There are numerous new events at HSMCC planned for 2024. Please reference the HSMC website <https://www.hsmcdigshistory.org/events/> for updates.

#### Maryland Day

Saturday, March 23<sup>rd</sup>

HSMCC Margaret Brent Pavilion

Invitees will include leaders of SMCM, local representatives, the HSMCC Commission and Foundation Board members, etc. Invitations will be extended to Governor Moore and Lt. Governor Miller and their staff.

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**BOARD OF TRUSTEES  
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE**

**OPEN SESSION  
MINUTES**

**Date of Meeting:** October 13, 2023

**Status of Minutes:** Approved December 4, 2023

**Committee Members Present:** Committee Chair Donny Bryan '73, John Bell '95, Lex Birney, Board Chair Susan Dyer, Elizabeth Graves '95, Kristen Greenaway, Talib Horne, President Tuajuanda Jordan, Danielle Troyan '92

**Committee Members Absent:** Kate Fritz '04, Aaron Tomarchio '96

**Staff Members:** Paul Pusecker

**Others Present:** Jamie Athey, Betsy Barreto, Mary Broadwater, Anne Marie Brady, Jeff Byrd, Carolyn Curry, Jonathan Dobry, Todd Eberly, Kevin Emerson, Brandon Engle, Jennifer Falkowski, Katie Gantz, Mary Grube, Gail Harmon, Sven Holmes, Jerri Howland, David Hautanen, Brad Newkirk, Travis Parno, Gretchen Phillips, Jesse Price '92, Dereck Rovaris, Jenell Sargent, David Taylor, Ray Wernecke, Charlie Wilson, Anna Yates

**Executive Summary**

Technology, Buildings, and Grounds Committee Chair Donny Bryan '73 called the open session meeting to order at 2:51 p.m. Participation was both in-person and via videoconference.

Committee Chair Bryan thanked Director of Capital Planning, Design, and Construction Jonathan Dobry and Project Manager and Space Planner Charlie Wilson for providing an informative campus tour in September. The campus is looking better than ever, operations are running smoothly, and the installation of security cameras provide an extra level of safety. The renovations to Calvert Hall are complete and the building looks fantastic.

No action items were presented at this meeting.

**Discussion Items**

**FY25-FY29 State Capital Budget Request**

The proposed FY25-FY29 state capital budget request was submitted to the Department of Budget and Management in July and included funding requests for the design and renovation of Montgomery Hall, various campus infrastructure improvements, and for the design and renovations necessary to address critical building improvements in Calvert Hall.

The Montgomery Hall renovation remains priority one, as it is core to strategic planning efforts,

to provide adequate facilities for academic programs. Renovation of this 40-year-old building will improve energy efficiency, update code compliance, and address programmatic space deficiencies. The governor's CIP provided \$2.59M for design support in FY24. The College requested \$3.06M in FY25 to finalize the design efforts. Construction is expected to start by Summer 2025, with project completion in Summer 2027. The total project costs are estimated at \$43.9M.

The FY25 campus infrastructure improvement request would also fund the North Campus nodal loop modernizations and phase II of the Kent Hall HVAC replacement. Projects beyond FY25 include the Schaefer Hall fume hood replacement and automation controls upgrades, St. Mary's Hall building envelope restoration, Schaefer Hall window replacement, Campus Center boiler replacement, and Kent Hall building envelope and parking lot upgrades. These capital reinvestments are essential for attracting, recruiting, and retaining students, faculty, and staff.

The capital budget request also included \$3.07M in FY28 and FY29 for design funding to begin planning the interior renovations of Calvert Hall as we focus on critical life safety improvements, including the installation of an elevator for accessibility to all floors, fire egress stairwells to meet International Building Code and National Fire Protection Agency standards, a new ADA entrance, installation of a fire suppression system, restroom upgrades, and other internal improvements.

For FY23, the Maryland legislature provided the College with \$4M to renovate a portion of the Hilda C. Landers Library to convert underutilized areas into space that is devoted to academic success and career support to facilitate student persistence, graduation, and workforce preparation. Department of Budget and Management approval for that program should occur in January 2024. The design is expected to be complete in Fall 2024, with construction contract award and renovation beginning in early 2025.

The capital budget will be released by the governor in December and an update will be provided to the Committee at its February meeting.

#### Route 5 Sidewalk / Boardwalk Project

The pedestrian and bicycle path has been completed. Students, faculty, staff, and visitors to campus now have a safe path of travel along Route 5. The ADA compliant paved pathway at the end of the boardwalk leads to the access road near the intramural fields, ensuring easy access for everyone.

### **Information Items**

#### Technology Overview

The installation of 219 security cameras throughout campus is complete and cover critical external pathways, building entryways, stairways, and hallways in academic, residential, and administrative locations. The cameras do not view any specific room, office, or restroom, and are monitored solely by the Office of Public Safety for security purposes only.

The pandemic caused a delay in the lifecycle replacement of desktop computers for faculty and staff. The Office of Information Technology (OIT) has been diligently working to catch up and

expects to replace more than 200 computers throughout campus this year.

OIT is in the process of installing Stream2, the next generation Internet Protocol TV. Stream2 will allow students to game and/or watch live streaming television on up to 10 devices.

Installation of the 100 Gb broadband has been completed and is undergoing testing to determine whether the current capacity can be improved. Ramping up to a full 100 Gb requires installation of single mode fiber across campus and an upgrade to network equipment. Assessments of the requisite infrastructure upgrades necessary to distribute the increased capacity throughout campus are underway.

The College is replacing all antiquated Wi-Fi devices in academic and administrative buildings. The uninterruptible power supply systems located in the two data centers and the Voice Over Internet Protocol switch room will be replaced during Fall 2023. These systems are critical for maintaining the campus infrastructure during a power failure by providing back-up power and reducing the impact of a power surge on IT equipment.

The CNF phase one module is now live with automated timesheet tracking, electronic purchase orders, requisition requests, and procurement card processing occurring in the system. The CNS module is expected to go-live in March 2024.

Three of the four cyber security programs are complete, including the cyber security awareness training, the installation of the email encryption software Virtru, and the implementation of Admin by Request software. Remaining is the roll out of DUO, a multi-factor authentication software that will protect critical institutional applications, which is currently underway.

#### Nancy R. and Norton T. Dodge Performing Arts Center and Learning Commons Achieves LEED Silver Certification

The Nancy R. and Norton T. Dodge Performing Arts Center and the Learning Commons project was awarded LEED Silver certification, having achieved 55 points. The project was designed and constructed to meet the LEED Silver status and the College, architects, and sustainable design consultants received the official notification from the US Green Building Council. In addition, the College was recently notified that both buildings received the Excellence in Design Public Building of the Year Award and the Honor Award for Institutional Architecture from the Maryland Chapter of the American Institute of Architects.

#### Federal Earmark: Acquisition of Large Vessel for Marine Science Program

The College received a \$900K federal earmark for the acquisition of a large marine science vessel capable of conducting research throughout the Chesapeake Bay area. The College engaged with a naval architect and marine design consultant to design specifications for the vessel. The cost to build the 46-foot Chesapeake Bay and sea going vessel is approximately \$1.3M. Proceeds from the bond will be used to supplement the earmark. Delivery is expected in Summer 2025.

#### Facilities Campus Master Plan Update

The commitments of the existing *Facilities Campus Master Plan 2012-2027* will have been met

upon the completion of the Goodpaster Hall research and teaching lab renovations and the start of the design process for critical renovations to Montgomery Hall later this fall. The *Facilities Campus Master Plan 2025-2040* will be developed in parallel with the College's strategic plan, *The Rising Tide*, to ensure that the campus facilities and physical environment are responsive and contributory to the goals of the institution. Data collection and objectives development will begin in the near term. The Technology, Buildings, and Grounds Committee will be actively engaged in the master planning process.

#### Mattapany Road Improvements

Pre-construction activities have included the relocation of two fire hydrants and the burying of electrical service from Route 5 to East Fisher Road. Coordination with Verizon to relocate two utility poles is now underway. The road renovations should begin in late fall.

#### Nancy R. and Norton T. Dodge Performing Arts Center Public Art Installation

The contract with artist Aurora Robson was executed in April 2023 and the project is in the concept development stage. Robson, along with a senior representative from the Maryland State Arts Council, visited the campus on July 22, 2023, to review and evaluate the lobby area, where her art will be displayed. Her intent is to develop a large hanging mobile modeled by 3-D printed oyster shells made from recycled plastics. She is currently working with structural engineers to determine where to hang the 500-pound piece of art. Installation is expected to occur in late Summer 2024.

#### Maryland Heritage Interpretive Center

Construction activities are advancing with the excavation of all footers and pouring of concrete completed. Based on the most recent project schedule, W.M. Davis has affirmed that all construction activities should be completed with the building handover occurring in late April/early May 2024. The exhibit installation is forecasted for completion by July 2024.

#### Capital Infrastructure Projects

The College received \$5.0M in infrastructure support from the state for FY23 with the requirement that it be fully expended within three years. \$2.855M was dedicated to the Schaefer Hall HVAC project, which was awarded to Kent Island Mechanical at a cost of \$6.296M. To offset the higher cost, \$2.1M in infrastructure support allocated by the state for FY24 and \$1.35M in available FY22 funds was used. Other FY23 infrastructure improvement projects that were completed include the Campus Center partial roof replacement (\$0.73M) and the Campus Center roof top unit replacement (\$1.38M).

#### Residence Hall Refresh

The Committee was provided with an extensive list of recently performed upgrades to the residence halls on campus.

#### Historic St. Mary's City Commission Report

Historic St. Mary's City (HSMC) Acting Executive Director Travis Parno reported on behalf of the Historic St. Mary's City Commission. The search for the permanent executive director continues with the goal of making a selection in December.

The Commission is currently evaluating its real estate to assess property condition and determine future uses of its residential holdings. Potential options include long- or short-term rentals, staff housing, and/or demolition. HSMC is confident that this process will increase the potential for long- and short-term lodging opportunities for both HSMC and SMCM.

There are several capital projects currently underway, including the Maryland Heritage Interpretive Center; repairs, ADA access and new lighting in Farthings Parking Lot; and archaeological excavations at the Leonard Calvert House Exhibit

In spring of 2023, HSMC Department of Research and Collections staff uncovered the burials of two persons of African descent (ca. 1680–1730) on the edge of a bluff on the southern side of Chancellor's Point. The burials, previously located through archaeological excavation in 1973 and 1980 and left undisturbed, were excavated to save them from erosion and damage from recent tree falls. The *Washington Post* published an article about the project in June:

<https://www.washingtonpost.com/history/2023/06/17/african-american-burials-archaeologist-maryland/>.

Committee Chair Donny Bryan '73 asked for a motion to close the meeting. A motion was made by Trustee John Bell '95 and seconded by Trustee Danielle Troyan '92. The motion passed unanimously. The meeting adjourned at 3:24 p.m.