



BOARD OF TRUSTEES
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
REPORT SUMMARY

Date of Meeting: October 15, 2021

Date of Next Meeting: February 4, 2022

Committee Chair: Donny Bryan '73

Committee Members: Nicolas Abrams '99, John Bell '95, Alice Bonner '03, Michael Dougherty, Board Chair Susan Dyer, Elizabeth Graves '95, President Tuajuanda Jordan, Danielle Troyan '92

Staff Member: Paul Pusecker

Dashboard Metrics

N/A

Executive Summary

Discussion Items

FY23-27 State Capital Budget Request

The College's submitted FY23-FY27 State-funded capital budget request includes funding for various campus infrastructure improvements, construction funds for conversion of vacated classrooms into labs in Goodpaster Hall, and funding for the design and renovation of Montgomery Hall. Our request identifies essential investments in campus infrastructure specifically needed for St. Mary's College of Maryland to remain competitive, and to reinvest in our deteriorating physical assets. Our request for State capital funds is consistent with the Governor's CIP. In FY23 we requested \$1.5M in infrastructure support. We also requested \$1.9M for the creation of research and teaching lab space in Goodpaster Hall. In the out-years (FY24– FY27) the College requested \$8.5M in infrastructure improvement support and \$40M for the design costs and major renovation of Montgomery Hall in FY26-27.

Enterprise Resource Planning System (ERP) Update

ERP implementation of the CampusNexus student module and the CampusNexus Finance modules (finance, human resources, payroll) continues. It is anticipated the College will go-live with the finance module in early 2022 and the student module to follow in late spring 2022. External challenges include the impact of the pandemic, the periodic absence of timely, effective contractor support, the outsourcing of technical support overseas, and disruptions within the Campus Management established processes and procedures, as they quickly acquired several related companies and were then themselves acquired by Anthology. Internal challenges focus on our one-deep subject matter experts, who must validate data in unfamiliar software settings by dedicating their full-time energy and resources and still be responsible for their daily professional duties. Given these challenges, we continue to make progress toward full implementation, and all contractors, consultants and SMCM team members are committed to getting this project over the finish line!

Route 5 / Boardwalk Project

Design of the path to North Field began in June 2014. Permits for the path and the boardwalk over Wherritts Pond/Fisher's Creek involved reviews, negotiations, and approval from multiple governmental agencies. This new path will begin just north of the bridge over the St. John's Pond inlet, running parallel to Route 5, to College Drive. For most of its length, it will be a 10-ft wide asphalt path for pedestrians and cyclists that is separated from the existing highway right-of-way by several feet of grass buffer. North of College Drive, the path becomes a boardwalk across the pond, then resumes as an asphalt path that winds up to North Field. After more than seven years of reviews, the project is approaching release by the State Highway Administration for bidding.

Maryland Historic Interpretive Center (MHIC)

Historic St. Mary's City will construct a 12,279 GSF interpretive and visitor center adjacent to Anne Arundel Hall. The Governor and the Legislature approved funding in the amount of \$4.7M in FY22 for the final design and initial construction of the Maryland Heritage Interpretive Center (MHIC).

This facility will complement the Anne Arundel Hall complex, while reflecting the traditional structure designs of Historic St. Mary's City. The architectural drawings and specifications are in the process of being updated to current building code requirements and to incorporate cost-reduction elements. The project should go out to bid in mid-winter with construction to begin in late spring 2022. Within the Memorandum of Understanding between the College and Historic St. Mary's City, dated 2008, the College is responsible for providing all construction/project management services for this large-scale project.

Information Items

Performing Arts Center and Learning Commons Annex (NABA) Update

Construction of the project is approximately 65% complete with both buildings enclosed, slate roofing well underway, utilities in place, and major site work completed.

Over the summer, a new parking lot was constructed east of College Drive, storm water collection areas were formed, and a sidewalk to Mattapan Road was built. Inside the buildings the main HVAC equipment and ductwork was installed, sprinkler lines run, much of the electrical wiring is in place, and interior walls were framed, and drywall is now being installed.

The structural design anomaly identified by the structural engineer in March 2021 has been corrected. This construction delay does not affect the College's planned occupancy. Completion of the Performing Arts Center and Learning Commons Annex will occur prior to the start of the fall 2022 semester.

The College is creating a move-in committee and an operations planning group. These actions will require bringing academic, support, and professional staff together to develop and execute all move-in plans and operating procedures. Further, the College intends to pursue State operational support as a permanent increase to the General Fund Grant allocation for costs associated with operating these two significant buildings.

Performing Arts Center and Learning Commons Annex (NABA) Public Art Installation

The State provided \$300K for the installation of public art at the new Performing Arts Center. The College has formed a committee consisting of several faculty, staff, and community representatives who are working with the Maryland State Arts Council to solicit an artist. The process will be similar to the one used to select the artist for the Commemorative to Enslaved Peoples of Southern Maryland. A national call for interest will be followed by a review of artistic resumes by the committee. From these submissions, a “short list” of artists will be interviewed, and from that group, three or four will be selected to provide conceptual renderings of their proposed piece of art, which will be presented to the committee and the campus community at a public forum.

FY21 and FY22 Infrastructure Projects Update

For FY21, the State awarded the College \$4.7M to address road infrastructure repairs and to replace the HVAC and electrical systems in Calvert Hall. In March 2021, the Governor and Legislature provided an additional \$1M for any FY21 project. We are focused on two projects. First, the road improvement project addressed the safety and aesthetic concerns of the existing road surfaces by replacing all road surfaces and installing curbing along College Drive from the entrance on Route 5 to the Waring Commons complex. All work is scheduled to be completed by September 30, 2021.

The Calvert Hall HVAC replacement and electrical upgrades project progresses with the selection and award of the contract to Capital Brand Group (CBG), a construction management company, who won the bid for this \$2M HVAC/electrical upgrade. Challenges will occur, as we will need to evacuate Calvert Hall during the renovation, which is expected to begin in the spring 2022 semester and last for approximately five to six full months. Temporary campus locations for the President’s office and the five Executive Council members and their support personnel are being sought. The contract has been approved by Board of Public Works.

Other State funded infrastructure projects occurring this year include the Calvert Hall window replacement project, which we hope can be completed simultaneously with the Calvert HVAC/electrical project in order to minimize disruptions. Bid documents are being prepared now for open solicitation. We are also working with Mueller (mechanical contractors) to finalize the design specifications for the Schaefer Hall HVAC replacement. This major system replacement action should be completed prior to the summer of 2022.

Athletics – Throwing Fields for Track & Field Team

The goal is to install a Division-III approved throwing and field event spaces near the Jamie L. Roberts Stadium in support of the College’s new track and field team. The College awarded a contract to R.A.D. Sports, the same contractor who built the playing fields at the Jamie L. Roberts Stadium. These field sports require dedicated throwing surfaces, netted enclosures, and a large field, which must meet NCAA requirements. An area to the west of the existing path to the Jamie L. Roberts Stadium has been designated for this project. We anticipate field construction in late fall 2021. Having these facilities will permit the College to mount a complete track and field program and host Division-III meets.

Action Item(s) related to specific strategic plan goals as appropriate: None



**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
MEETING OF OCTOBER 15, 2021
AGENDA**

- I. DISCUSSION ITEMS**
 - A.** FY23 - FY27 State Capital Budget Request
 - B.** Technology Overview: Update on Capabilities, Challenges, and Future Actions
 - C.** Enterprise Resource Planning System (ERP) Update
 - D.** Route 5 / Boardwalk Project
 - E.** Maryland Historic Interpretive Center (MHIC)
- II. ACTION ITEMS (None)**
- III. INFORMATION ITEMS**
 - A.** Performing Arts Center and Learning Commons Annex (NABA) Update
 - B.** Performing Arts Center and Learning Commons Annex (NABA) Public Art Installation
 - C.** FY21 and FY22 Infrastructure Projects Update
 - D.** Athletics – Throwing Fields for Track & Field Team
 - E.** Historic St. Mary's City Commission Report
 - F.** Minutes (Meeting of May 7, 2021)

The Committee does not expect to close any portion of this meeting.

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
MEETING OF OCTOBER 15, 2021
DISCUSSION ITEM I.A.
FY23-FY27 STATE CAPITAL BUDGET REQUEST**

Our submitted FY23-FY27 State-funded capital budget request included funding for various campus infrastructure improvements, construction funds for conversion of vacated classrooms into labs in Goodpaster Hall and funding for the design and renovation of Montgomery Hall. Our request identifies essential investments in campus infrastructure specifically needed for St. Mary's College of Maryland to remain competitive and to reinvest in our deteriorating physical assets.

Our request for State Capital funds is consistent with the Governor's CIP, as shown below (exclusive of non-budgeted funds).

	FY23	FY24	FY25	FY26	Total
Governor's FY23 CIP	\$3.325M	\$2.0M	\$3.5M	\$12.0M	\$20.825M
College Request	\$3.325M	\$2.0M	\$3.5M	\$12.0M	\$20.825M
Difference	\$0.0M	\$0.0M	\$0.0M	\$0.0M	\$0.0M

Performing Arts Center and Learning Commons Annex (Update)

Construction of this new 31,159 net square foot academic complex will be completed in FY22 (anticipated May 2022). The complex will be put into service for the fall 2022 semester. The State generously provided \$79.1M for this project, which also included the Jamie L. Roberts Stadium construction and the installation of the Commemorative to Enslaved Peoples of Southern Maryland. To date this project remains on budget and no further request for funding from the State is needed.

Campus Infrastructure Improvements (Priority 1)

Funding of various infrastructure improvements in multiple phases to address critical deferred maintenance and renewal needs. Funding for these capital reinvestments in the College's physical plant is essential to ensure we are as appealing as possible for attracting, recruiting, and retaining students, faculty, and staff of high quality to the College.

The specific projects to be funded in each budget year have been adjusted, based on an updated evaluation of project priorities and opportunities for efficiencies in procurement and/or execution. The annual costs remain consistent with the Infrastructure CIP. The FY23 campus infrastructure improvement request will fund the removal of two underground fuel storage tanks, provide an emergency generator and lower-roof replacement in the library, and make improvements to the north campus nodal loop.

Additional highlighted projects proposed for FY24-27 include replacement of aging HVAC systems at Kent Hall, campus fiber infrastructure upgrades, Schaefer Hall fume hood replacement, masonry restoration and slate roof replacement for the historic buildings on campus and Schaefer Hall and Goodpaster Hall building automation controls improvements.

Goodpaster Hall (Priority 2)

Relocation of the Educational Studies program into the Learning Commons Annex will allow STEM facilities to expand within Goodpaster Hall. Consistent with the College's 2012-2027 Master Plan, this vacated space will be renovated into laboratory and office space to support instruction, as well as student and faculty research. The College will fund the design phase in FY22 and requested that the \$1.9M for FY23 remain intact as part of the Governor's previous CIP.

Montgomery Hall Renovation (Priority 3)

This renovation project remains core to our strategic planning efforts to provide adequate facilities for our academic programs as identified in the College's 2012-2027 Master Plan. Upon completion of the Performing Arts Center in 2022, the College's Music department will relocate from Montgomery Hall, freeing space for other disciplines in the building. An extensive renovation of the entire 40-year-old building is anticipated to improve energy efficiency, update code compliance, and address programmatic space deficiencies. Our request is consistent with the Governor's FY22 CIP including \$1.5M in design support in FY25. We are also requesting another \$2.5M in final design and \$7.5M in initial construction support in FY26 (total \$10.0M). We estimate the total renovation cost at \$40.6M and our FY27 request will include the balance needed for this renovation project.

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
MEETING OF OCTOBER 15, 2021
DISCUSSION ITEM I.B.
TECHNOLOGY OVERVIEW: UPDATE ON CAPABILITIES, CHALLENGES,
AND FUTURE ACTIONS**

Enhanced Office of Information Technology Support

The Office of Information Technology was restructured to include the Media Services department. This restructuring will allow for enhanced collaboration and planning with regard to instructional technology needs and service, including classroom technology support and audio-visual needs for College events. Issues to be addressed include the security of classrooms, an adequate number of trained staff, and permanent classroom upgrades to support enhanced technology.

Phone System Replacement

The current phone system used on campus is antiquated, unreliable, and replacement parts are difficult to locate. The new system, a state-of-the-art NEC Corporation multifunctional phone system, will better serve the needs of the College. The NEC system includes Voice Over Internet Protocol (VOIP) and new switches that have POE (power over Ethernet) capability. The College will benefit from the lower costs, flexibility, mobility, remote collaboration, and a high-quality telephone support system. The initial switch work has been completed and NEC is working with the College to develop the schedule for implementation. We expect switchover to the new phone system by the end of the fall 2021 semester.

Cybersecurity

A new Information Security Program will be implemented in October 2021. The continued need to support teaching, learning, and working in both remote and in-person settings, and to prepare for future needs, has necessitated the urgency of this program implementation. In August 2021, foundational security was addressed by transitioning to Azure Active Directory as the College's primary identity management system. The transition to Azure Active Directory provides enhanced security, policies that enable multifactor authentication, regional security, and the ability for all College staff, faculty, and students to access their accounts from any location with internet access. To further enhance technology security, the Office of Information Technology partnered with SANS Security Awareness to implement a security plan. SANS is the largest and most trusted source for information security training and security certification in the world and offers comprehensive, intensive training designed to defend systems and networks against the most dangerous threats. The SANS security awareness team will provide a program officer by October 2021 to assist with the timely implementation of the security awareness plan.

Future needs include hiring a cyber security officer or cyber security firm to support any risks that the College may encounter, monitor security updates, perform physical and virtual network assessments, connectivity and configuration need assessment, Wi-Fi connectivity and configuration need assessment, ideally with a Juniper certification.

Implementation of an Information Technology Advisory Council (ITAC)

The College is establishing an Information Technology Advisory Council (ITAC) with the fundamental mission to develop institutional technology goals across the campus. Council members will provide input and feedback on Office of Information Technology (OIT) policies and procedures and make recommendations about implementation priorities and timelines, focusing on the investment of resources for all aspects of computing, information management, and communication technology, and act as advocates for initiatives. The membership includes the Chief Information Officer, three faculty members, three staff members, two students, and a representative from the external community with related professional experience. We are in the process of forming the Council and expect to start monthly meetings later in this semester.

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ST. MARY'S COLLEGE OF MARYLAND
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
MEETING OF OCTOBER 15, 2021
DISCUSSION ITEM I.C.
ENTERPRISE RESOURCE PLANNING SYSTEM UPDATE**

ERP implementation of the CampusNexus student module and the CampusNexus Finance modules (finance, human resources, payroll) continues. The College purchased the Anthology Enterprise Resource Planning System, consisting of the CampusNexus, finance, human resources and payroll modules (CNF/HR) and the CampusNexus Student module (CNS). It is anticipated the College will go-live with the CNF/HR module in early 2022 and the CNS module to follow in late spring 2022.

A tentative schedule for the CNF/HR go-live is below. All training will be available via the web with training tools and written instructions available.

CNF/HR Go-Live Tentative Schedule

Start	End	Notes
9/14/2021	9/30/2021	Finance and HR staff participate in a simulated "Day in the Life" of the CNF/HR to gain insight into the product.
10/1/2021	10/30/2021	Finance and HR staff will receive training on the CNF/HR system with intent to validate internal data and test environments.
11/1/2021	11/20/2201	Final validation of data in preparation for Microsoft to advance to the production stage.
11/20/2021	12/15/2021	Sign off on testing and readiness for go-live so Microsoft may proceed to build the production environment.
12/16/2021	1/30/2021	End user training for the new system in January 2022.
1/30/2021	2/15/2021	Go-live for CNF/HR.

A tentative schedule for the CNS system go-live is below. All training will be available via the web with training tools and written instructions available.

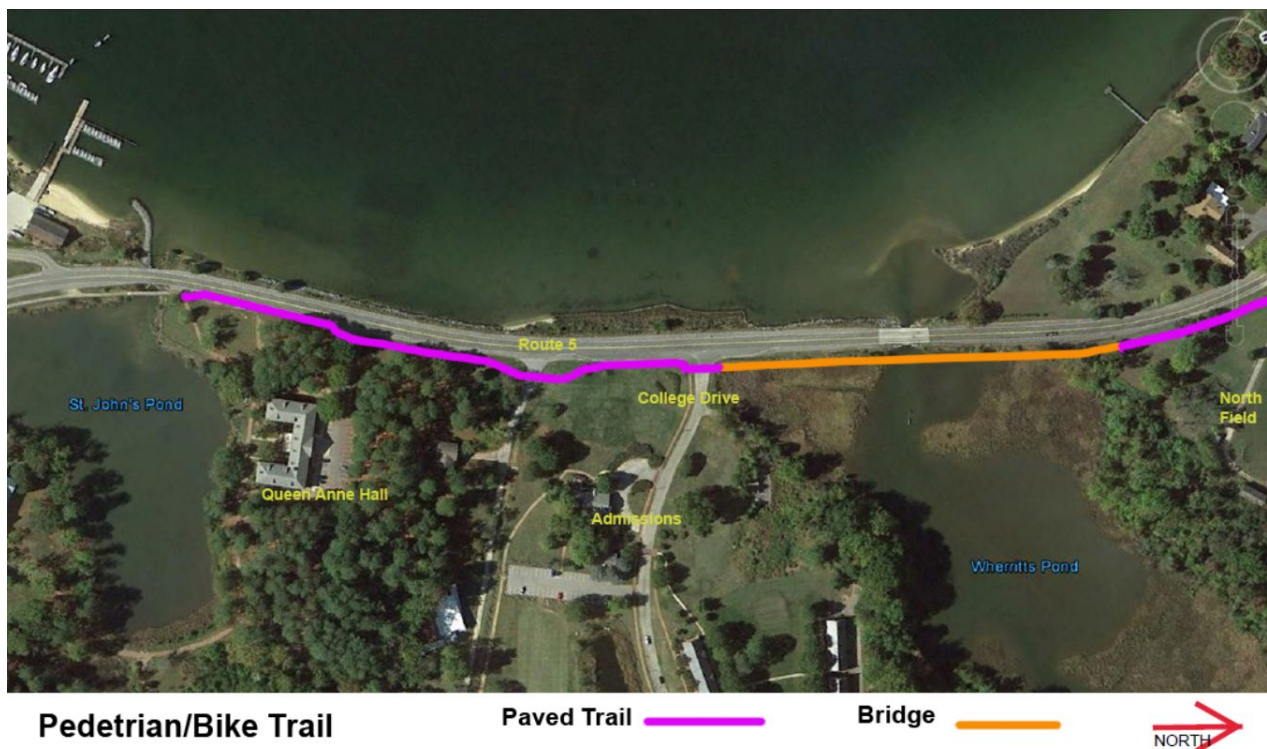
CNS Go-Live Tentative Schedule

6/15/2021	9/30/2021	Spin 4 concludes with data validation, configuration, and testing.
10/1/2021	10/15/2021	Data Extraction and generation of translation tables occurs in preparation to begin Spin 5.
10/16/2021	11/30/2021	Process testing and data validation for Spin 5. Data migration spins and issue resolution occurs.
12/1/2021	2/15/2022	UAT Testing - Final testing before go-live.
1/31/2022	4/1/2022	End user training occurs.
4/1/2022	4/15/2022	Go-live with Anthology support.

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ST. MARY'S COLLEGE OF MARYLAND
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
MEETING OF OCTOBER 15, 2021
DISCUSSION ITEM I.D.
ROUTE 5 / BOARDWALK PROJECT**

Design of the path to North Field began in June 2014. Permits for the path and the boardwalk over Wherritts Pond/Fisher's Creek involved reviews, negotiations, and approval from multiple governmental agencies, to include the Critical Area Commission, Department of the Environment, Department of Natural Resources, Army Corps of Engineers, several units within the State Highway Administration, and the Federal Highway Administration. A wetlands license from the State of Maryland required mitigation of existing wetland grasses, resulting in the shoreline restoration project at St. John's Pond, which was completed in 2018.

This new path will begin just north of the bridge over the St. John's Pond inlet, running parallel to Route 5, to College Drive. For most of its length, it will be a 10-ft wide asphalt path for pedestrians and cyclists that is separated from the existing highway right-of-way by several feet of grass buffer. North of College Drive, the path becomes a boardwalk across the pond, then resumes as an asphalt path that winds up to North Field. The College's 25% match of \$435K required by the grant was included in the State's fiscal year 2017 capital budget. After more than seven years of reviews, the project is approaching release by the State Highway Administration for bidding. If bids received fit within the budget, construction could begin in 2022. Bidding of the overall project will consist of securing pricing for three separate phases. If the bids exceed overall available funding, we can select specific phases to implement.

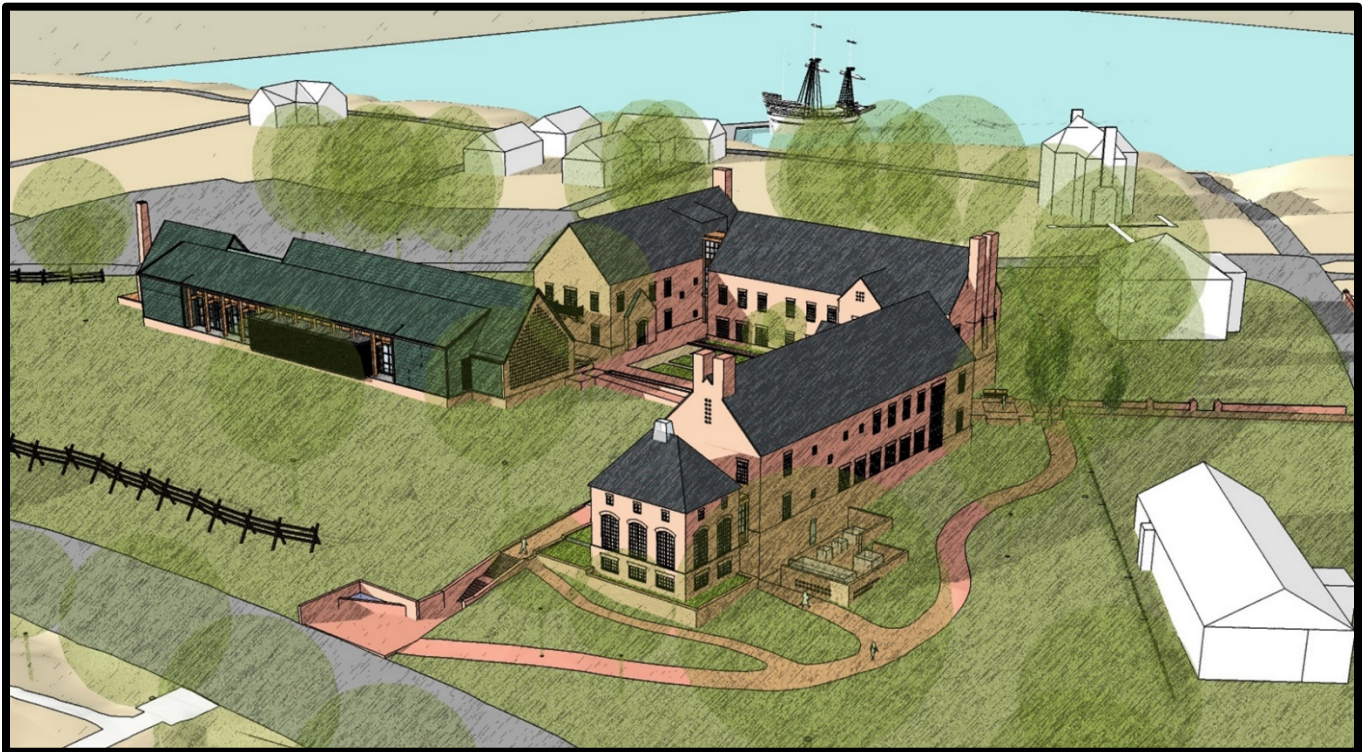


**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
MEETING OF OCTOBER 15, 2021
DISCUSSION ITEM I.E.
MARYLAND HISTORIC INTERPRETIVE CENTER (MHIC)**

Historic St. Mary's City will construct a 12,279 GSF interpretive and visitor center adjacent to Anne Arundel Hall. The Governor and the Legislature approved funding in the amount of \$4.7M in FY22 for the final design and initial construction of the Maryland Heritage Interpretive Center (MHIC). This facility will be the first stop for visitors to Historic St. Mary's City.

This facility will complement the Anne Arundel Hall complex, while reflecting the traditional structure designs of Historic St. Mary's City. It will be of heavy timber construction with dark wood clad exterior. The interior will house both permanent and rotating exhibits and will feature a small auditorium for showing an introductory film. The auditorium seats are removable and will allow the room to serve as an event venue for Historic St. Mary's City.

The architectural drawings and specifications are in the process of being updated to current building code requirements and to incorporate cost-reduction elements. The project should go out to bid in mid-winter with construction to begin in late spring 2022. Within the Memorandum of Understanding between the College and Historic St. Mary's City, dated 2008, the College is responsible for providing all construction/project management services for this large-scale project.





**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
MEETING OF OCTOBER 15, 2021
INFORMATION ITEM III.A.
PERFORMING ARTS CENTER AND LEARNING COMMONS ANNEX (NABA)
UPDATE**

Construction of the project is approximately 65% complete with both buildings enclosed, slate roofing installation well underway, utilities in place, and major site work complete.

Over the summer, a new parking lot was constructed east of College Drive, storm water collection areas were formed, and a sidewalk to Mattapany Road was built. Inside the buildings the main HVAC equipment and ductwork was installed, sprinkler lines run, much of the electrical wiring is in place, and interior walls were framed, and drywall is now being installed.

The structural design anomaly identified by the structural engineer in March 2021 has been corrected. Additional steel braces have been installed and inspected. However, the time to engineer and install the corrective construction will delay substantial completion by about 12 weeks, from early February 2022 to May 2022. This delay does not affect the College's planned occupancy. Completion of the Performing Arts Center and Learning Commons Annex, to include the handover and commissioning, completing all placement of furniture, IT infrastructure, equipment installation, development of operational and management plans for all spaces, and the finalizing of all logistical support, will occur prior to the start of the fall 2022 semester.

The College is creating a move-in committee and an operations planning group. These actions will require bringing academic, support, and professional staff together to develop and execute all move-in plans and operating procedures. Further, the College intends to pursue State operational support as a permanent increase to the General Fund Grant allocation for costs associated with operating these two significant buildings.

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
MEETING OF OCTOBER 15, 2021
INFORMATION ITEM III.B.
PERFORMING ARTS CENTER AND LEARNING COMMONS ANNEX (NABA)
PUBLIC ART INSTALLATION**

The State provided \$300K for the installation of public art at the new Performing Arts Center. The College has formed a committee consisting of several faculty, staff, and community representatives who are working with the Maryland State Arts Council to solicit an artist. The process will be similar to the one used to select the artist for the Commemorative to Enslaved Peoples of Southern Maryland. A national call for interest will be followed by a review of artistic resumes by the committee. From these submissions, a “short list” of artists will be interviewed, and from that group, three or four will be selected to provide conceptual renderings of their proposed piece of art, which will be presented to the committee and the campus community at a public forum.

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
MEETING OF OCTOBER 15, 2021
INFORMATION ITEM III.C.
FY21 AND FY22 INFRASTRUCTURE PROJECTS UPDATE**

For FY21, the State awarded the College \$4.7M to address road infrastructure repairs and to replace the HVAC and electrical systems in Calvert Hall. In March 2021, the Governor and Legislature provided an additional \$1M for any FY21 project. We are focused on two projects. First, the road improvement project addressed the safety and aesthetic concerns of the existing road surfaces by replacing all road surfaces and installing curbing along College Drive from the entrance on Route 5 to the Waring Commons complex. Mathias DeSousa Drive was also resurfaced, as was the road surface known as the Montgomery Hall “pillow” area. All work is scheduled to be completed by September 30, 2021.

The Calvert Hall HVAC replacement and electrical upgrades project progresses with the selection and award of the contract to Capital Brand Group (CBG), a construction management company, who won the bid for this \$2M HVAC/electrical upgrade. The contract has been approved by Board of Public Works. Challenges will occur, as we will need to evacuate Calvert Hall during the renovation, which is expected to begin in the spring 2022 semester and last for approximately five to six full months. Temporary campus locations for the President’s office and the five Executive Council members and their support personnel are being sought.

Other State funded infrastructure projects occurring this year include the Calvert Hall window replacement project, which we hope can be completed simultaneously with the Calvert HVAC/electrical project in order to minimize disruptions. Bid documents are being prepared now for open solicitation. We are also working with Mueller (mechanical contractors) to finalize the design specifications for the Schaefer Hall HVAC replacement. This major system replacement action should be completed prior to the summer of 2022.

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
MEETING OF OCTOBER 15, 2021
INFORMATION ITEM III.D.
ATHLETICS – THROWING FIELDS FOR TRACK & FIELD TEAM**

The goal is to install a Division-III approved throwing and field event spaces near the Jamie L. Roberts Stadium in support of the College's new track and field program. The College solicited bids from athletic field contractors. Initially, no bids were received, so the deadline was extended and we proactively solicited several firms to bid. We received two bids and have awarded the contract to R.A.D. Sports, the same contractor who built the playing fields at the Jamie L. Roberts Stadium. Their bid of \$355K was substantially less than the other bidder. The event field will be adjacent to the Jamie L. Robert Stadium, which was designed with facilities for various field events such as steeplechase, long jump and pole vault, but not shot put, javelin and hammer throw. These sports require dedicated throwing surfaces, netted enclosures, and a large field, which must meet NCAA requirements. Due to the damage that the thrown devices can cause, use of the existing practice field is not recommended. An area to the west of the existing path to the Jamie L. Roberts Stadium has been designated for this project. We anticipate field construction in late fall 2021. Having these facilities will permit the College to mount a complete track and field program and host Division-III meets.

HISTORIC ST. MARY'S CITY

A MUSEUM OF HISTORY & ARCHAEOLOGY AT
MARYLAND'S FIRST CAPITAL

**BOARD OF TRUSTEES
ST. MARY'S COLLEGE OF MARYLAND
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
MEETING OF OCTOBER 15, 2021
INFORMATION ITEM III.E.
HISTORIC ST. MARY'S CITY COMMISSION REPORT**

- The Maryland Heritage Interpretive Center (MHIC) project is moving forward with construction set to begin in early 2022 and be completed in 2023. The final six months of the project will be dedicated to exhibition installation and testing, with a grand opening planned in March 2024.
- Funding was received in the CIP to repair and upgrade the State House parking lot. The project will be handled as a contract modification and included in the MHIC project. Areas that have subsided and do not drain properly are in need of repair. The proposed scope includes new, and possibly more lighting to fully illuminate the lot, as well as new landscaping.
- Funds to repair the ADA paths through the museum's interpreted area was also received.
- The *Maryland Dove* construction has been slightly delayed due to COVID-19 related and supply chain issues. The hull planking is complete, and the rigging is 75% complete. Engine trials will begin in early 2022 and construction completion is set for March 2022.
- HSMC received a multi-heritage area grant to take the Dove to six ports of call during a six-week tour next fall.
- The St. John's Site Museum is closed due to HVAC issues. Emergency funding from the Department of General Services (DGS) has been approved. A reopening date has not yet been determined.
- Design of the State House restrooms is nearly finalized. A construction date has not yet been determined, but DGS will seek construction proposals in the near term.
- A feasibility study for potential development with the Maryland Stadium Authority (MSA) recently kicked-off. College leadership met with MSA staff and consultants to determine what could be of benefit. We look forward to their report, which should be received in nine to 12 months.
- The HSMC Foundation hosted an event to celebrate the establishment of the Historic St. Mary's City Fort to 400 Commission. The Governor's five appointees include President Jordan, Michael R. Alderson, Jr., Mary Anne Harms, Barbara A. Ives, and Julian Blacklock Wills, III.
- The Historic St. Mary's City Commission Chair is Mr. Brian Norris. Dr. Regina Faden will also serve on the Commission.
- Work continues on the Fort excavation. The Education Department developed a new tour entitled "Changing Landscapes" to address several themes, including how the landscape changed during the millennia before and after the arrival of English Colonists, and the relationship between the Native people and the Colonists over the 17th century. The story of how HSMC is broadening its interpretive narrative about the site to include the history of Native people will also be included.

P.O. BOX 39, ST. MARY'S CITY, MARYLAND 20686

Lawrence J. Hogan, Jr., Governor

Rev. William L. George, S.J., Chairman

Regina M. Faden, Ph.D., Executive Director

**BOARD OF TRUSTEES
TECHNOLOGY, BUILDINGS, AND GROUNDS COMMITTEE
OPEN SESSION MINUTES**

Date of Meeting: May 7, 2021

Status of Minutes: Approved June 28, 2021

Committee Members Present: Committee Chair Donny Bryan '73, Nicholas Abrams '99, Carlos Alcazar, Board Chair Lex Birney, Alice Bonner '03, Michael Dougherty, Elizabeth Graves '95, President Tuajuanda Jordan, Faculty Representative Scott Mirabile

Committee Members Absent: Danielle Troyan '92

Staff Members: Paul Pusecker

Others Present: Joshua Ajanaku '22, Betsy Barreto, John Bell '95, Fatima Bouzid '22, Allison Boyle, Thomas Brewer, Peter Bruns, Kelsey Bush '94, Susan Dyer, Paula Collins, Carolyn Curry, Peg Duchesne '77, Judy Fillius '79, Gail Harmon, Michael Dunn, Mary Grube, David Hautanen, Sven Holmes, Larry Leak '76, Brayan Ruiz Lopez, Doug Mayer '04, Shana Meyer, Brad Newkirk, Dan Pindell, Maury Schlesinger, Bill Seale, Shanen Sherrer, Jenny Sivak, Ray Wernecke, Harry Weitzel, Michael Wick, Libby Williams, John Wobensmith '93, Anna Yates, Derek Young '02

Executive Summary

Technology, Buildings, and Grounds Committee Chair Donny Bryan '73 called the meeting to order at 12:30 p.m. Attendees participated both in-person and via videoconference.

Information Items

Technology Overview

Progress continues with the Enterprise Resource Planning implementation. Technology upgrades in Anne Arundel Hall are complete and are fully functional. The College will replace its current antiquated phone system with state-of-the-art NEC multifunctional phone instruments. The NEC system includes Voice Over Internet Protocol and Power Over Ethernet capability. A Cyber Security Program will be implemented at the College by October 2021.

New Academic Building and Auditorium

The auditorium building and the annex are enclosed and under roof. The auditorium building has nearly 95% of the exterior brick laid. The curved lobby curtain wall is in place and work is proceeding on glazing the window openings. Exterior brick is in progress and interior framing is completed in the annex building.

The project's completion date was delayed due to a structural design deficiency on the part of the architect and their structural engineer. The issue was relatively simple to fix and does not impact the College's planned occupancy for Fall 2022.

Mattapan Road Improvements/Howard Property Right of Way Action

The College and Historic St. Mary's City are engaged in discussions with the St. Mary's County Department of Public Works regarding safety improvements to Mattapan Road. These improvements are intended to address pedestrian and bike use, as well as the narrow lane width, undulating curves, and poor condition of the roadbed for vehicles. Representatives from both the College and Historic St. Mary's City will continue discussions with the county and encourage the development of a plan for construction of the improvements.

Historic St. Mary's City Report

Trustee Michael Dougherty reported the discovery of the 1634 St. Mary's Fort, where the Colony of Maryland began. There are plans to excavate the Fort site and the two adjacent sites where there has been evidence of habitation dating back 8,000 years.

Action Items

II.A. Approval of the FY22 Plant Fund (Capital) Budget

The proposed FY22 Plant Budget, totaling \$1.365M, is completely funded by student facility fees. The Committee reviewed the proposed FY22 Priority A plant projects. A motion to approve the action item was made by Committee Chair Donny Bryan '73. The Committee approved the action item unanimously and will provide its endorsement to the Finance, Investment, and Audit Committee, who will present the item to the Board of Trustees for approval at its May 7, 2021 meeting.

II.B. Approval of the FY23-FY27 State Capital Budget Proposal

The proposed FY23-FY27 State-funded capital budget request included funding of various campus infrastructure improvements, funding for the design and initial renovation of the Montgomery Hall project, and construction funds for a limited renovation of Goodpaster Hall. A summary of the College's FY23-FY27 State capital budget request and a comparison of the Governor's Five-Year Capital Improvement Plan were provided. A motion to approve the action item was made by Committee Chair Donny Bryan '73. The Committee approved the action item unanimously and will provide its endorsement to the Finance, Investment, and Audit Committee, who will present the item to the Board of Trustees for approval at its May 7, 2021 meeting.

II.C. Approval of the Annual Facilities Condition Report

The Technology, Buildings, and Grounds Committee is charged with conducting an annual evaluation of the campus facilities and reporting its findings to the Board of Trustees. Overall, the report indicated that the campus remains in good condition. Deferred maintenance remains a concern and actions are planned to prioritize renovation efforts based on the facilities condition index and student recruitment and retention. The State-funded infrastructure improvements projects, included in the Governor's Capital Budget, is projected to provide \$10.5M that will reduce our deferred maintenance and improve campus functionality. A motion to approve the action item was made by Committee Chair Donny Bryan '73. The motion was seconded and the action was approved unanimously.

The meeting adjourned at 12:52 p.m.