



**BOARD OF TRUSTEES
OPEN SESSION**

*Glendening Hall Annex
St. Mary's College of Maryland*

MINUTES

Date of Meeting: January 29, 2016

Board Members Present: Gail Harmon, Cindy Broyles '79, John Wobensmith '93, Larry Leak '76, Carlos Alcazar, Ann McDaniel, Tim Heely, Sven Holmes, Mike O'Brien '68, Danielle Troyan '92, Donny Bryan '73, Katharine Russell, Lex Birney, Peg Duchesne '77, Glen Ives, Peter Bruns (via GoToMeeting)

Board Members Absent: John McAllister, Peter Bruns, Elizabeth Graves '95, Steny Hoyer, Gary Jobson, Molly Mahoney Matthews

Others Present: Tuajuanda Jordan, Katherine Bainbridge (counsel for the College)

Executive Summary:

A meeting of the Board is called to order by Chair Gail Harmon at 6:45 p.m.

Chair Harmon made a motion to approve the minutes for the October 3, 2015 and December 14, 2015 meetings of the Board. The motion was seconded and passed unanimously.

At 6:50 p.m., a motion to move into closed session to discuss personnel issues, legal advice on legal matters and administrative functions, as set forth in the closing statement posted in accordance with Md. Gen. Prov. Code Ann. § 3-305 and attached hereto. The motion to close the session was seconded and passed unanimously.

On January 29, 2016 at Glendening Hall Annex, the Board held a closed session to discuss employment and performance of one or more specific employees, to obtain legal advice regarding legal matters pertaining to potential administrative action and matters of administrative function, including communication regarding potential administrative action and internal governance. The topics discussed included performance of one or more specific employees and former employees, communication to the public regarding potential administrative action, and internal governance, including improved communication to the Board. No actions were taken during the closed session. At 9:20 p.m., the meeting was adjourned.

Action Item(s):

N/A

Summary prepared by Katherine Bainbridge on February 22, 2016.



**BOARD OF TRUSTEES
OPEN SESSION**

*Glendening Hall Annex
St. Mary's College of Maryland*

MINUTES

Date of Meeting: January 30, 2016

Board Members Present: Gail Harmon, John Wobensmith '93, Cindy Broyles '79, Sven Holmes, Danielle Troyan '92, Elizabeth Graves '95, Tim Heely, Larry Leak '76, Carlos Alcazar, Peg Duchesne '77, Mike O'Brien '68, Katharine Russell, Glen Ives, Donny Bryan '73, Ann McDaniel, Lex Birney

Board Members Absent: Gary Jobson, Molly Matthews, Peter Bruns, Steny Hoyer, John McAllister

Others Present: Dr. Jordan, Erin Millar, Kathy Grimes, Ledesa Eddins, Anna Yates, Carolyn Curry, Chip Jackson, Leonard Brown, Laraine Glidden, Gary Sherman, Michael Dunn

Executive Summary:

Chair Gail Harmon called the meeting to order at 8:31 a.m.

The agenda was approved.

Chair Harmon thanked Trustees, President and VPs for their work on difficult issues and reminded the group of many recent accomplishments, noting progress on the strategic plan, good news in the Governor's budget, fundraising, admissions and growing confidence in student Title IX policies and procedures.

A motion was made to close the meeting at 8:39 a.m. for the reasons set forth in the attached closing statement. The motion was seconded and passed unanimously.

On January 30, 2016 at Glendening Hall Annex, the Board held a closed session to discuss personnel matters involving appointments, promotions, discipline and leave; advice from counsel on specific matters concerning pending and potential litigation, Title IX compliance, and administrative proceedings and investigations; matters that specific federal law prevents public disclosures; governance issues and administrative function, including members on Board committees, meeting schedule and honorary degrees, and best practices for Boards. The topics discussed included personnel matters related to specific employees, including appointments, reappointments, retentions, tenure, promotions, leaves, non-renewals, resignations, and retirements; Title IX matters involving faculty and staff in compliance with federal law prohibiting disclosure of information regarding Title IX complaints; advice from counsel regarding pending and potential litigation and status of pending administrative proceedings and investigations; and administrative functions, including reappointment of a Board member, granting an honorary degree and the Board's meeting schedule.

The following members of the Board were present during the closed session: Gail Harmon, John Wobensmith, Cindy Broyles, Sven Holmes, Danielle Troyan, Elizabeth Graves, Tim Heely, Larry Leak, Carlos Alcazar, Peg Duchesne, Mike O'Brien, Katharine Russell, Glen Ives, Donny Bryan, Ann McDaniel, Lex Birney.

The following actions were taken during the closed session: approval of personnel actions, including appointments, reappointments, retentions, tenure, promotions, leaves, non-renewals, resignations, and retirements; approval of reappointment of a Board trustee; approval of the summer/fall Board meeting schedule; and granting of an honorary degree.

Following closed session, the open session was called to order at 10:51 a.m.

Trustees Present: Gail Harmon, John Wobensmith, Cindy Broyles, Sven Holmes, Danielle Troyan, Elizabeth Graves, Tim Heely, Larry Leak, Carlos Alcazar, Peg Duchesne, Mike O'Brien, Katharine Russell, Glen Ives, Donny Bryan, Ann McDaniel, Lex Birney, Eric Schroeder

Others Present: Dr. Jordan, Erin Millar, Kathy Grimes, Ledesa Eddins, Anna Yates, Carolyn Curry, Chip Jackson, Leonard Brown, Laraine Glidden, Gary Sherman, Michael Dunn, Laura Cripps, Harry Weitzel, Strategic Planning Committee members (Libby Williams, Angela Johnson, Derek Young, Arminta Plater, Juliet Hewlet) Regina Faden, Andrew Wilhelm, Dave Lewis, Ruth Feingold, Vera Damanka, Evan Lesser, Kayla Baier, Justin Hoopler, Crystal Worrell, Andrew Wildemuth

Trustees Absent: Gary Jobson, Molly Matthews, Peter Bruns, Steny Hoyer, John McAllister

Chair Gail Harmon called the meeting to order at 10:51 a.m.

A motion was made to approve the agenda. It was seconded and passed unanimously.

Chair Harmon welcomed trustees and guests, thanked trustees for their work and previewed open session action items.

President Jordan thanked trustees and VPs for their work on pending initiatives. She updated the Board on the IDE (Inclusion, Diversity, Equity) groups and the race monologues that were presented as part of the 175th anniversary celebration and noted the recent success of the College's legislative reception. Dr. Jordan presented an update on the development of the College's strategic plan, which will be submitted to the Board for approval at the May meeting

Reports to the Board

Title IX Coordinator, Michael Dunn, presented a report on policy revisions and the use of a civil rights model in lieu of a hearings model.

Government Relations Liaison, Larry Leak, reported on success in the Governor Hogan's proposed FY 2017 budget, including full block grant funding and inflator, funding for IT improvements and for infrastructure improvements. Design funds for the new academic building are included in the Governor's proposed capital budget. The College will continue to work with members of the MD General Assembly to protect these funding allocations.

Student Trustee, Eric Schroeder, reported on recent student initiatives.

HSMC Liaison Laura Cripps reported on success in securing increased funding within Governor Hogan's

proposed FY 2017 budget for Historic St. Mary's City to support maintenance/energy costs for Anne Arundel. Foundation Board President Harry Weitzel noted recent fundraising success and previewed the Center for the Study of Democracy conference on income inequality to be held in Baltimore at the end of March.

Dr. Jordan thanked Vice President for Institutional Advancement, Carolyn Curry, for the quality of publications, noting the success of the legislative reception materials, which showed the home counties of St. Mary's College students from Maryland, providing a useful tool in our advocacy to the legislature.

The meeting adjourned at 12:33 p.m.

Action Item(s):

Academic Affairs: Tim Heely presented action items from the Academic Affairs Committee. All actions relate to revision of Faculty Bylaws:

Action Item 1516-19a: To remove College's mission statement. A motion to approve was made and seconded. The motion passed unanimously.

Action Item 1516-19b: To add language regarding the hierarchy of governing documents and to remove the roles of the Board, the President, and Provost. A motion to approve was made and seconded. The motion passed unanimously.

Action Item 1516-19c: To clarify that the Faculty Bylaws address ways in which the faculty may propose an amendment to the Faculty Bylaws. A motion to approve was made and seconded. The motion passed unanimously.

Action Item 1516-19d: To amend to provide that the College Bylaws will describe faculty participation on Board Committees. A motion to approve was made and seconded. The motion passed unanimously.

Action Item 1516-19e: To amend to provide that a faculty member who receives tenure will be simultaneously promoted to associate professor and to require external letters as a requirement for tenure and promotion. A motion to approve was made and seconded. The motion passed unanimously.

Action Item 1516-19f: To add librarians to the definition of faculty and set forth requirement for appointment, tenure and promotion for librarians. A motion to approve was made and seconded. The motion passed unanimously.

Action Item 1516-19h: To clarify the appointment of a department chair or program coordinator when there is a vacancy. A motion to approve was made and seconded. The motion passed unanimously.

(Note: **Action Item 1516-19g** was not recommended to be presented to the Board for approval by the Academic Affairs Committee.)

A working group will be created to address remaining issues in the revision of Faculty Bylaws.

Finance, Investment and Audit: FIA Chair/Treasurer, John Wobensmith, presented three action items to the Board:

Action Item 1516-21: To discontinue the College's Domestic Partnership Policy. A motion to approve was made and seconded. The motion passed unanimously.

Action Item 1516-22: To revise the Employee Handbook. A motion to approve was made and seconded. The motion passed unanimously.

Action Item 1516-20: To increase FY17 tuition/fees/room and board rates. FIA Chair/Treasurer Wobensmith presented the action item and asked for discussion.

Several students in attendance made comments: SGA President Andrew Wilhelm asked trustees to be sensitive to the impact of any tuition increase and accompanying impact on student loan. Senior Kayla Baier pointed out adverse impact on recruiting and noted friends who have transferred to less expensive schools. Justin Hoopler, president of the class of 2019, spoke on behalf of out-of-state students and the higher cost that will adversely impact recruiting. Evan Lesser, class of 2018 and current RA, spoke on behalf of students who already work to make ends meet and noted that the increase will make it more difficult for these students. BSU president/De Sousa Brent scholar Crystal Worell noted the adverse impact on DeSousa Brent students and critical need to retain in order to keep performance-based funding. Andrew Wildemuth noted that the increase is mandated by the Governor and is not consistent with the St. Mary's way. He stated that the College should demand more funding from the State and stated that he plans to go to Annapolis to protest. Student Trustee Eric Schroeder summarized written comments he has received from additional students, noting the common thread of threat to affordability.

Dr. Jordan thanked the students for their input and noted that the College strives every day to provide an excellent academic experience.

Several Trustees thanked the students for their comments and commended their thoughtfulness.

A motion was made to approve **Action Item 1516-20** and was seconded. The motion passed unanimously. FIA Chair/Treasurer Wobensmith noted that when the final budget is discussed, a strategy for handling tuition increases and incorporating merit should be included.

Summary prepared by Kathy Grimes on March 3, 2016