

**BOARD OF TRUSTEES  
ST. MARY'S COLLEGE OF MARYLAND**

**GENERAL SESSION**

Date: December 7, 2013  
Hour: 8:30 am

Site: St. Mary's College of Maryland

**TRUSTEES PRESENT:** Gail Harmon, Danielle Troyan '92, Katharine Russell, Lex Birney, Elizabeth Graves '95, John Wobensmith '93, Sven Holmes, John McAllister, Larry Leak '76, Mike O'Brien '68, Jim Muldoon, Peg Duchesne '77, Tim Heely, Cindy Broyles '79, Glen Ives, Steny Hoyer

**TRUSTEES ABSENT:** Molly Mahoney Matthews

**OTHERS PRESENT:** Susan Messitte, Ian Newbould, Chip Jackson, Beth Rushing, Maureen Silva, Bert Ifill, Gary Sherman, Sara Slaff, Anna Yates, Gina Faden

**AGENDA AND MINUTES**

The meeting was called to order at 8:35 am.

A motion was made to approve the agenda and passed unanimously. A motion was made to approve the minutes of the October 5, 2013 meeting and passed unanimously.

**REPORTS**

**Report of the Chair**

Chair Gail Harmon noted that today is Pearl Harbor Day and expressed thanks for those who serve our country. She updated the board on the presidential search, noting that materials are posted on the College website. The schedule anticipates an announcement of the new president in late March/early April. She thanked Larry Vote and the student choral group PING for their performance at the board dinner last night and expressed appreciation for the conversations held with the Dean's Advisory Council; trustees in attendance found the students very impressive. Harmon thanked departing VP/Advancement Maureen Silva for her service to St. Mary's College.

**Report of the President**

Interim President Ian Newbould reported that he has engaged the Registry to identify an interim VP/Development to allow the new president time to prepare for a search. He noted that the senior team is working well under difficult circumstances and the community of faculty, staff and students continues to work together to address financial challenges and revitalize the admissions process.

## **REPORTS FROM COMMITTEES**

### **Academic Affairs**

Academic Affairs Committee chair John McAllister reported that our Ethics Bowl team won 2<sup>nd</sup> place in regional competition and was moving on to nationals. Dean Rushing is working with faculty on new program proposals. A summary of the external review of the core curriculum will be presented to the board at the February meeting.

### **Admissions/Financial Aid**

Admissions/Financial Aid Committee report presented by VP/Enrollment Management and Dean of Admissions Gary Sherman. Progress is being made in outreach by counselors and customer service in financial aid. Communications/publications staff has moved from Advancement to Admissions, improving cross-reference of messages and branding. Regular admissions reports are being provided to committee and senior administration. Additional efforts are in place to target transfer students and improve recruitment of minority students.

### **Buildings & Grounds**

Buildings & Grounds Committee chair Mike O'Brien reported that the Governor's capital improvement program (CIP) budget includes the new academic building/auditorium and athletic fields project. Final completion is anticipated in 2023; project will be staged in phases, beginning with athletic fields. College will need to raise \$2.5M to leverage state's \$60M funding. Anne Arundel Hall and traffic-calming projects moving ahead in 2014. Parking lot project underway; completion is weather-dependent.

### **Community Relations**

Community Relations Committee chair Glen Ives reported on presentation by Robin Finnacom, Interim Director of the St. Mary's County Department of Economic and Community Development. County efforts to diversity employment base continues; College is encouraged to participate. The February board schedule will include a visit to the Patuxent River Naval Air Station and a meeting with Admiral Dunaway.

### **Development**

Development Committee chair Cindy Broyles thanked departing VP/Advancement Maureen Silva for her service and reviewed the most recent fundraising report. An interim VP/Development is anticipated to serve during 2014.

### **Finance, Investment and Audit**

Finance, Investment and Audit Committee chair John Wobensmith reviewed the most recent audit reports, which included findings related to information systems and student accounts. Work is underway to correct. Wobensmith presented Action Item 1314-004: acceptance of the unqualified opinion letter from the audit. A motion was made to approve the item, seconded and passed unanimously. VP/Finance Chip Jackson presented a review of FY15 budget preparation. A five-year projection framework will be presented at the February board meeting.

### Government Relations

Government Relations Committee report was presented by VP Chip Jackson. The College is working with the Governor and the legislature to identify strategies for tuition relief. The Governor's budget and capital budget will be released in January 2014.

Trustee Hoyer left the meeting at 10:25 am

### Student Affairs

Student Affairs Committee chair Lex Birney presented Action Item 1314-006 to approve a social media privacy policy as required by the state. A motion was made to approve the item and passed unanimously. Birney then presented Action Item 1314-007 to approve revised sexual misconduct policy and procedures. A motion was made to approve the item and passed unanimously.

### Trustee Governance

Trustee Governance Committee chair Sven Holmes reported on a recent AGB workshop attended by Holmes, Harmon and Newbould. The committee is working on strategies to improve board effectiveness, including more strategic use of committee meetings.

Trustee Jim Muldoon made a motion that the board recognize trustee emeritus Ben Bradlee, who recently received the Medal of Freedom award from President Obama. The motion was seconded and approved unanimously.

## **REPORTS**

### Report of the Faculty Senate President

Faculty Senate President Alan Dillingham reported on faculty response to recent budget situation, noting that morale has been challenged but community is working together to address issues. Faculty is beginning to review by-laws and faculty handbook for revision.

### Report of the Student Trustee

Student Trustee Michael Killius reported that student attention has been focused on campus health/safety and public safety issues. Additional efforts in both areas are required to address student concerns regarding specific practices and overall relationship challenges.

### Report of the Staff Senate President

Staff Senate representative Alan Lutton reported on new programs being initiated by Staff Senate: a new staff mentor program, seminars and workshops on computer programs, first aid/CPR, and writing skills. The Staff Senate met with search consultant Kate Haley as part of her campus visit to obtain input from the campus community.

### Report of the Alumni Council President

Alumni Council president Danielle Troyan reported that Hawktoberfest brought 500 alums to campus in October. New chapters in New York, Boston, San Francisco and Denver bring regional chapters to a total of nine. Today's Possum Bowl has brought over 100 sailing alums to campus to recognize Coach Adam Werblow's 25<sup>th</sup> year at St. Mary's.

Report of the Foundation Board President

Foundation Board President Susan Messitte reported that the Joint Investment Advisory Committee is meeting quarterly with investment advisors JP Morgan. The endowment stands at \$27.6M. The group is working on a bylaws revision and improving governance procedures. Messitte thanked VP Silva for her efforts and welcomed new foundation board member Pete Green.

Report of Historic St. Mary's City

Gina Faden presented the Historic St. Mary's City report. Attendance has been seasonally down but is starting to pick up. Volunteer hours are up over 10%, which saves over \$600K per year. A new website will launch shortly, and will promote upcoming trips to England, Wales and Ireland. A wooden pavilion near the arbor by the State House is planned for 2014.

At 11:20 am, a motion was made to close the meeting after a short break. The motion was approved unanimously.

After the closed session, the open session reconvened at 1:46 pm.

A motion was made to approve Action Item 1314-008, personnel actions that were reviewed in closed session. The motion was seconded and approved unanimously.

The meeting adjourned at 1:48 pm.

Summary prepared by

Kathy Grimes

January 29, 2014