

Student Travel Grant Application

Student Requesting Travel Funds: _____ Date: _____
 Student I.D. Number: _____
 Expected Graduation Date: _____
 Faculty Mentor: _____
 Conference you are attending: _____
 Location of Conference: _____
 Dates of Travel: _____
 Type of presentation you are giving: _____
 If this is a co-authored presentation, are you the presenter? _____
 Title of Presentation: _____

Requested Itemized Expenses (Further justification may be required):

Item	Type of Expense	Amount
1		
2		
3		
4		
5		
6		
Total Request		
Total Approved by the Dept.		

If you will be sharing these expenses with someone else please explain: _____

Signature of Traveler: _____ Date: _____
 Signature of Mentor: _____ Date: _____

You must email to the Department Chair a copy of the Title, Authors, and Abstract that was submitted to the conference.